YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	R SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE ,KOYILANDY
• Name of the Head of the institution	Dr. Sujesh C P
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04962210354
• Mobile no	8547521412
• Registered e-mail	rsmsndpyogamcollege@gmail.com
• Alternate e-mail	rsmsndpyogamcollege@gmail.com
• Address	R SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE ,KOYILANDY
• City/Town	KOYILANDY
• State/UT	Kerala
• Pin Code	673305
2.Institutional status	
• Affiliated /Constituent	Affiliated to Calicut University
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**CALICUT UNIVERSITY**	
• Name of the IQAC Coordinator	**Dr. Shaji Maramveettil**	
• Phone No.	**9447384253**	
• Alternate phone No.	**7558057537**	
• Mobile	**9447384253**	
• IQAC e-mail address	**shajimveettil@gmail.com**	
• Alternate Email address	**pmchandni@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.rsmsndpcollege.org.in/iqac.php**	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.rsmsndpcollege.org.in/academiccalender.php**	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.83**	**2021**	**16/03/2021**	**15/03/2026**

6.Date of Establishment of IQAC	**12/08/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC of the College Contributed for the promotion of effective use of ICT in teaching learning process and in the implementation of digital tools in administration.

Contributed for gender equality programmes in the campus by coordinating awareness and orientation programmes.

Contributed for the development of academic research in the college by conducting quality development programmes for the faculty and by extending support to faculty research

Promoted green initiatives in the campus by coordinating waste management, initiatives, green energy programmes, Swachhbharat Mission and campus beautification

The IQAC has ensured physical facilities for the differently-abled persons in the campus and conducted awareness campaigns among the whole campus community towards sensitivity on this front. (also contributed for the development of a differently-abled friendly environment in the institution by offering support services and by conducting progrmmes for differently abled.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Online Classes and Exams	Conducted Efficiently
Induction Programmes	Conducted for First year students
National Webinar Series	Conducted Online
Seminar on IPR, Entrepreneurship Development	Conducted by different departments
PTA Meetings	Conducted Online and Offline

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	22/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	13/01/2023

15.Multidisciplinary / interdisciplinary

Multidisciplinary education is a unique educational approach that allows students to learn and explore distinct subjects or curricula from various disciplines. An interdisciplinary approach is one which enables the students to combine learning from multiple disciplines to come up with new ways to think about issues and solve problems. The college is affiliated to the University of Calicut and therefore, the college has to follows the scheme and syllabus and course structure prescribed by the the university.This put the limit on the college to design and implement the scheme and syllabus with multidisciplinary and interdisciplinary contents in it. However, the structure of each undergraduate programme of University of Calicut is multidisciplinary in nature. It consists of an English language component, Indian language component, Core subjects, one complementary subject offered by the main department, one external complementary subject offered by another department , an open course from any subject other than the Core subject,etc. Apart from this,

as per the revised syllabus of the University of Calicut, it is mandatory for an under graduate student to get a pass in the ability enhancement course/audit course, one each of the first four semesters and a postgraduate student has to get a pass in the ability enhancement course, one each of the first two semesters. Participation in any of the the outreach programmes such as NSS, NCC, Swachch Bharat, Calicut University
Compulsory Social Service Scheme is mandatory for each under graduate student.

16. Academic bank of credits (ABC):

 As per the UGC sub-regulations, only universities and autonomous college can register their institution under the ABC. Being an affiliated college, this institution cannot register under the ABC as per the present regulations.The University of Calicut,to which our
college is affiliated to, is in the process of adopting the National Education Policy (NEP) and implementing an academic bank of credits, following which the college will adopt the system as directed by the university.

17. Skill development:

Education and skills are essential for everyone, and they both walk hand in hand in everyone's career journey. Skill development programmes aims at identification of the skills gap in youth and providing skill training to them with the proper guidance, infrastructure, opportunities, and encouragement that help them achieve their ambitions. The college has been conducting programmes for the students to improve their communication skills and life skills by the optimum utilisation of available resources in the college. The different departments of the college conduct certificate courses in skill development, such as Certificate Course in Business Communication, English Communication and the life skill development programme. Government recognised and approved soft skill development programmes such as ASAP (Additional Skill Development Programme) and Diploma in Computer Application (DCA) are also offered in the College.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

 Being an affiliated college of the University of Calicut, the college has to adhere to the scheme and regulations of the university. As per the scheme and regulations of the university, study of an Indian language is mandatory in the first four semesters. The college offers a choice of Malayalam or Hindi. As a

part of inculcating students with Indian culture, values and communal harmony, national and regional festivals are celebrated in the college, such as Onam, Christmas, Id-ul-fitr, etc. Under the auspices of Samskara Club, November 1 (the day on which the state of Kerala was formed on 1 st November, 1956) is celebrated in the college as Malayalam Day to imprint the importance of mother tongue in the minds of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is a system in which all parts and aspects of education are directed towards course outcomes. Students enter a course with a specific goal of developing a skill or acquiring knowledge and must achieve that goal by the end of the course. Programme outcomes, Programme Specific Outcomes and Course Outcomes are specified in the modified syllabus of under graduate and post graduate programmes of the Calicut University. The IQAC of the college has been playing an active role in implementing and practicing OBE in the college. The IQAC has given instruction to the heads of the departments to ensure that the OBE is being practiced in teaching, learning and evaluations.

20.Distance education/online education:

The college offers regular programmes as per the schemes and regulations of the University of Calicut and therefore,there are no programmes offered in the distance mode. However, during the COVID pandemic period, all the faculties in the college successfully engaged in online classes using platforms such as Google Classroom, Google Meet, Zoom, Teachmint and You Tube channels which facilitated both the students and faculties to experience the online teaching and evaluation process through different software. The college also uses MOODLE as an open source web-based platform that provides a virtual learning environment to the students.

Extended Profile

1.Programme

1.1   **209**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **840**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **61**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **270**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **44**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **43**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**209**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1	**840**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2	**61**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<u>View File</u>

2.3	**270**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1	**44**
Number of full time teachers during the year	

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of sanctioned posts during the year	43

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	23
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1564649.5
4.3 Total number of computers on campus for academic purposes	37

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college affiliated to the University of Calicutadheres to the syllabus and curriculum designed by the University of Calicut.The Staff Council of the college preparesacademic calendar and an academic committeeis constituted to ensure effective implementationof the curriculum withIQAC. Information pertaining to the academic calendar, scheme of evaluationand the academic system are conveyed to students throughOrientation Programmes.

Department meetings are convened to discuss and monitor academic activities. Programmes likeBridge Course, Remedial Coaching, Walk With Scholar Programme and Scholar Support Programme are conducted to assist students in learning.Mentoring Systemis executed to help students with their personal and academic challenges. Handbooks are issued to the teachers to record attendance and progress. Performance of students is monitored through Continuous Evaluation. This includes internal and a model examination, assignments, and presentation of seminar papers. Attendance and

Progress is monitored and the parents are informed of theseinPTA meetings.AFeedback Systemfunctions for improvement.ICT enabled teaching and'Moodle', anfree and open source online educational platform, are introducedto enhance learning.Library with INFLIBNET facility is provided to access e-resources.MoUare signed with other colleges for faculty exchange and resource utilization.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	<u>http://www.rsmsndpcollege.org.in/share/aqa r2021/s111sub.pdf</u>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college being affiliated to the University of Calicut follows the academic calendar issued by the university. College strictly adheres to the schedule prescribed in the academic calendar for teaching-learning activities, conduct of examinations, evaluation procedures and declaration of internal marks to ensure the smooth and efficacious performance of academic and administrative processes. Based on the academic calendar, college designs an academic plan to adequately meet the requirements of the programme and this is communicated to all concerned. Students are given an awareness of these procedures during the induction programme that is exclusively conducted for the newly enrolled students. A proper monitoring system works to ensure the time bound transaction of duties at every level of academic and non-academic programmes. Meetings are organized by the Principal and Heads of the Departments to assure effective implementation of all activities as scheduled. Teachers prepare and organize activities keeping in mind the time allotted to each event based on the academic plan. Accordingly, students are informed of the time for submission of assignments, seminar presentations, and internal examinations to ensure hassle-free completion of all projects. Counselling sessions and tutorial hours are also provided to address the academic and personal matters of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

6

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

UG and PG programmes of the collegeincorporate issues related to professional ethics, gender, human values, environment and sustainable developments that are essential in inculcating in the minds of students a commitment towards global peace and sustenance. The college offers 45 courses that serve these purposes.

Programmes like B.Sc. Chemistry,M.Sc. Chemistry provideknowledge on human-environment with the assistance of multiple approaches that promote an understanding of the strengths and vulnerabilities of the surrounding environment and ecology.The programme, B.Sc. Physics offers courses related to environment and brings into discussion topics related to Global Warming, Environmental Policy, Environmental Protection and Solid Waste Management. Environmental studies and disaster management form a part of the B.Com and B.A. programme. Organisations like NCC,NSS, Birds' Club and Bhoomithra Sena conduct activities that have a bearing on environment and

sustainable development.Courses in B.A. English provide ample illustrations on the need for gender equity, empathy and compassion towards humans and all living organisms. M.Com, M.Sc. Chemistry and B.B.A, B.Sc. Computer Science offer credit courses on Research and Publication Ethics and Business ethics.These experiences help students toimbibeprofessionalethics, assimilate gender justice, nurture human values andlead alife in tune with nature.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

233

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rsmsndpcollege.org.in/share/aqar2021/6.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rsmsndpcollege.org.in/share/aqar2021/1.4.1report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

304

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

113

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is keen on elevating the students into a globally acclaimed level through continuous assessment and tutoring. The formative assessment is sustained throughout the course. Academic progression is assessed through Internal examinations, seminars/ assignmentsand other classroom activities. A Pre-knowledge test is conducted as an entry level assessment to identify slow and advanced learners. Peer learning, Remedial coaching, Special Mentoring,Career Guidance and coaching for competitive exams (JAM)etc are conducted to care, support and uplift students who fall behind the others. Remedial classes and Peer learning for the year due to the epidemic, was provided by the mentors through hybrid mode.

Programmes for Advanced and Slow Learners

- **LUMEN-Induction Programme**
- **Bridge Course**
- **Remedial Course**
- **Mentoring and Tutorial**
- **Certificate Course**

- **Solving PreviousYears Question Papers**
- **Peer Learning**
- **Guidance For Competitive Examination Coaching for the Joint Admission test(JAM)**
- **Collegian Talk-An Alumni Interaction**
- **Paper Presentation Competition**
- **Science Exhibition**
- **Career Guidance Class**
- **Industrial Visit**
- **Seminar On Research Methodology**
- **Webinar On IPR**
- **Extension Activity**

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/2.2.1.pdf
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
840	**44**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College focusses on student-centric methods to enhance lifelong learning skills of students. Outcome based education is implemented through student centric approach such as experiential learning, participative learning, and problem-solving methodologies.

The following Methods have been adopted.

Experiential Learning

- **Field Visits**

- **Industrial Visits**
- **Power Point Presentation and Videos**
- **Video Lectures Available on Internet Practical as Required**

Participative Learning

- **e-Learning**
- **Group Discussions**
- **Student Seminars**
- **Project**
- **Assignment**
- **Interaction with Alumni**
- **Reviewing of Subject Articles.**
- **Poster Presentation.**
- **Field Visits and Educational Institute Visits.**
- **MOOCS and assignment submission through MOODLE.**
- **Workshops by Entrepreneurial Club**

Problem Solving Methods

- **Home Assignments**
- **Projects**
- **Communication Skills Development**
- **Question Answer Session.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	http://www.rsmsndpcollege.org.in/share/aqa r2021/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of online resources for the teaching/learning process allows personalised learning at one's own pace without any geographical limitations.

Teachers are combining technology with traditional modes of instruction to engage students in learning process. Every department uses ICT teaching learning processes to support, enhance, and optimize the delivery of course contents.

College emphasizes on usage of ICT tools including Google Drive,

Google Classroom, Google Meet, Computer Systems, LCD Projector, Moodle, Wi-Fi.

1. **Google Drive: Teachers share course material of respective courses through Google Drive.**
2. **Google Meet/Zoom: These video conferencing tools are used for conduction of online lectures/webinar/seminars etc.**
3. **Moodle: Used for conducting MCQ/Descriptive based online exams, sharing learning materials.**
4. **Internet facility: Internet facility is available in all the laboratories, faculty rooms and office.**
5. **A WhatsApp group of every class and subject is formed for better communication. During the covid-19 pandemic, students were kept in constant contact through these aids.**
6. **The College has12 LCD projectors setup in various classrooms. The LCD allows the faculty to interact with students in a better way.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

352

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college practices a transparent system of internal assessment with utmost rigour in the most impartial manner.

1.Internal Examination: Following university guidelines, internal assessment of students is preparedbased on attendance, assignment, Seminar and test papers. The internal examination calendar is prepared at the commencement of the academic year and it is duly informed to the students through the College Calendar as well as displayed on the notice board. Question papers are prepared in accordance with the university examination format. Teachers evaluate answer scripts and the scores are published on the department notice board.

2.Grievance Redressal Cell: The Grievance Redressal Cell addresses the complaints lodged by students with regard to academic and non-academic matters. The cell functions at the Departmental level and at the College level for the quick settlement of disputes.

3.Attendance: Attendance of students is updated regularly, and monthly attendance report is displayed on notice board.

4.Student Advisor: The Student Advisor guides the students in academic and non-academic matters.

5.Transparency and Efficiency: In order to ensure transparency and efficiency, examinations are held in a strict manner followed by accurate evaluation of answer sheets based on University rules and regulation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows a two-tier -grievance redressal mechanism to address the grievances from students relating to internal examinations.

1. At Departmental Level: This consists of the HOD, the internal exam coordinator of the department and the class in charge.

The valued answer scripts are distributed to the students and their performance is analysed in detail.Students can get clarification for their doubts regarding evaluation and can request revaluation.

• Internal examination marks are published before handing them over to internal exam coordinators.

• Re-tests are conducted in special circumstances.

• Progress reports of students are discussed with parents in the PTA meeting.

• Fairness of faculty is ensured through Teachers' evaluation by students at the end of the academic year.

2. At College Level: College: If grievances are not resolved at the Department level, college level committee consisting of Principal, Grievance Cell Members and respective HOD investigates the grievance in detail. This ensures speedy and timely solutions to grievances.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The POs, COs and PSOs are initially framed by the Board of Studies.POs, PSOs and Cos are indicators of the efficacy of syllabusdelivery to the beneficiaries.

At the beginning of the semester, the course outcomes are discussed by the Head of the Department with the faculty members and the assessment methods are planned and the session plan

included in the syllabus. The mapping of the programme outcomes with the course outcomes is shown in the syllabus which shows the unit wise division of the syllabus.

The College checks the effectivetransmission of POs, PSOs and COs to the stakeholders through testpapers, seminars, and assignments. The assessmenttools used are:

University Examination:Held at theend of semesters. Valuations Camps areorganized to evaluate the answer scripts to publish results.

Model Examination: Two College examinations in each semester makethe students familiar with the university examination pattern andvaluation methods.

Class Tests:Check ifproper syllabus delivery is done. Classroom performance is monitored for the efficient delivery of the PO, PSOand CO.

Feedback: Feedbacks on curriculum, teaching-learning and outcome areevaluated. And its analysis helps the institution tostrengthen its weak points, and address challenges.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/2.6.1.doc
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) is evaluated by internal and external methods.

Direct method displays performance of students in university examination and internal assessment. Indirect methods are feedback

of students, survey etc.

The home assignments encourage self-study. Most of the learners refer the text and reference books to explore the ideas and comprehend the given topic.

Conduction of Internal Examinations, Unit Tests, Field Survey, Educational Tours, Excursions, Practical Work, Projects, Seminars etc. prove to be the useful tools for the continuous assessment of the COs and POs.

College also attempts to attain the course outcomes and programme outcomes by organizing curricular, extracurricular activities etc.

Dynamic studentparticipation in NCC, NSS and departmental activities attest totheir sense of ethical and responsible citizenship.

University Exam results of the previous year are analysed andconsidered to enhance the teaching and learning activities for thecoming year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/2.6.2.doc

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

206

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.rsmsndpcollege.org.in/share/aqar2021/2.6.3.2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rsmsndpcollege.org.in/share/aqar2021/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For the creation and transfer ofknowlege, the college has many innovative programmes and initiatives. The EntrepreneurshipDevelopment club has a regular practice of conducting a variety of programmes including workshops, seminars, food fest, meet with successful entrepreneurs etc. In this period, as the college re-opened after covid-19 in October 2021, most of the programmes were conducted online.

One of the offlineprogrammes conducted by the ED club was a food fest, conducted on Jan 14, 2022.Students prepared many edible items like chapatti, payasam, biriyani, home-made cakes, puddings, juices etc. from their homes and sold these for a reasonable price. The fund collected was set asidefor the innovative programmes of the ED club.

The NSS units and the WomensDevelopment Cell jointly conducted a talk by Dr. MeenakshiBharath on 15 August 2021 on the topic 'How

to make your periods Happy'.The talk was very much informative, the resource person spoke about the use of sustainable products like cloth pads and menstrual cups to prevent environmental pollution and accumulation of plastic.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	1
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities done in the college and Neighbouring community were mainly through the college NSS units, NCC and different departments. During2021-'22, from June to September, only online classes were held for degree students. The college re-opened only by 4 October 2021.

The NSS units and women's development cell jointly organized an online talk on 15 August 2021 by Dr.MeenakshiBharath on the topic 'How to make your periods happy'.

Another extension programme by the NSS units of the college on 26, 27December 2021 the NSS students of the college worked in Kunniyoramala, the adopted village in the nearby colony. The NSS volunteers made a road through the bushy areas unused by the people of the locality.

The NSS and NCC units celebrated the 75th year of independence. The students sang and uploadedthe National Anthem ingiven link shared by the Government of India . E-certificates were issued by the Ministry of Culture for participantsof the programme.

The NCC units celebrated the 7th International Yoga day for making the studentsaware of the importance of yoga, physical and mental fitness.

Various onlineprogrammes were conducted andvideos and photos were shared to spread the message ofIndian culture and heritage

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/3.4.1.pdf
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1420

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **College is situated in 'Kunniyurmala', a remote area situated in 27 Km from Kozhikode Town. The college owns 10 acres of land preserve and enhance the existing trees.**

- **Separate parking facilities for students and staffs**

- **Digital college library facility**

- **ICT enabled, ventilated, spacious and well-equipped classrooms.**

- **5 well-equipped laboratories.**

- **Well-functioning Administrative office.**

- **Uniterrupted power supply for laboratories**

- **This air-conditioned Seminar hall facility with seating capacity upto 150 students with LCD projector and public**

address system.

- An auditorium to host programs for wide audience

- An open air stage

- A sick room with 1 bed and first aid facilities

- Computer lab is with the latest desktop configuration and software.

- Large ground for football, Volley ball and other Sports. Also has Tennis and cricket ground

- A yoga center for both staff and students for practicing yoga and meditation

- A sophisticated gymnasium for the students to develop their physical strength and fitness

- A canteen, run by private vendor on contract basis.

- Rain water harvesting facilities. The water collected from rain is used in the laboratory

- Well maintained water storage tanks

- A solar panel for purpose of daily electrical power usage.

- Chemistry Laboratory is equipped with sophisticated instruments UV spectrophotometer and Gouy Balance

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college has a large play ground to play various sports activities like foot ball, basket ball, kabadi, athletics etc and also there has a badminton court.

- To play indoor games like table tennis, chess etc. the college provides a separate room.

- The college offers diverse facilities for yoga, meditation, and gym to ensure the expansion of cognitive as well as non - cognitive maturity.

- Skilful and intrigued students are being given proper training for university and state-level competition along with proper facilities, both indoor and outdoor like badminton court, table tennis board, etc.

- Cultural programs are being a part of college days, open stage and auditorium are always available for this.

- A yoga center is made available both staff and students for practicing yoga and meditation.

- A recreation club also functions in the College to provide social interaction and a less competitive environment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1564649.5

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **A computerised digital college library is functioning as learning assistance. The library functions from 9.00 AM to 4.30 PM on all working days including Saturdays and also during vacations.**

- **The computerized central library caters to the need of the entire student community, Research Scholars and staff both teaching and non-teaching of the college.**

- **The central library area spans 1980 square feet and possesses a collection of 10995 books, journals, periodicals/dailies and books for competitive examination.**

- All functions of the library have been automated using Book Magic software, 4.0 version developed by Meshilogic software consultants. The module of the software is acquisition, data entry, circulation, stock verification and OPAC (online public access catalogue)

- Searching and retrieving of books are made fast and easy by using computerized catalogue service, providing Bibliographical information about the documents.

- The library uses barcode technology for speedy issue/return operations.

- INFLIBNET AREANA with 15 computers is also functioning in the library. Inflibnet provides e-books, e-Journals, doctoral theses etc. through N-List.

- Individual login/passwords are provided to users for accessing INFLIBNET and N-LIST facilities Administrator Module and User Module. Each module is protected with different passwords and restricts user access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://www.rsmsndpcollege.org.in/share/aqar2021/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

39475

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

61

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **In 2004, while the college shifted to Kunnyormala there was no internet connection. BSNL Wl max service was made available after 5years, the data speed was very slow and there were range Issues.**

- **BSNL Broadband was initiated though the earlier difficulties still persisted. Optical Fibre Cable lmproved the speed of internet connectivity with 100 Mbps.**

- **Kerale Vision is the lnternet service provider at present and Internet connectivity is belng utilized at the College office, Principal's chamber, IQAC room, staff rooms, and**

laboratories.

- Fourteen Classrooms of all the departments are ICT enabled with LAN connectivity, and a portable LCD projector is set in the Computer science Lab with Internet connectivity.

- Computers and printers are arranged in all the departments, office, library lnflibnet, IQAC room and MSC chemistry laboratory.

- Scanners are being used at the office, IQAC room and the Computer Science Lab.

- An electronic announcement system is being used for important announcements, prayer and hour bell.

- Surveillance Cameras have been strategically located on all the floors and Principal's room.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/4.3.1.pdf

4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1564649.5

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The College has established a well-organized infrastructure for office administration.**

- **Academic - The Heads of each Department supervise the overall functioning of the academic resources.**

- **A committee include a coordinator and members is constituted among teachers for monitoring variety of activities**

- **The physical equipment in the staff room and the classrooms, namely LCD projector and so on are effectively utilized and maintained by the teaching staff.**

- **Library- A librarian and two library assistants manage the library. The OPAC is utilized and efficiently maintained in the library. Purchase of books and annual stocktaking are the responsibility of the library staff.**

- **Effective utilization of 5 well-equipped laboratories are ensured through appointment of adequate and well qualified lab technicians/system administrator.**

- **IT infrastructure - the monitoring of the computers and Wi-Fi system is supervised by teachers from the Department of Computer Science.**

- **Regular maintenance is ensured to provide network connectivity in the office and Departments**

- **The College premises are kept clean and tidy at all times.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

85

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://rsmsndpcollege.org.in/albums.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given various opportunities to develop their leadership and managerial skills. Usually the election of Students Union office bearers is held on the completion of admission procedure: the new entrants to college get a first-hand experience of democratic election process. In 2021-2022 there were only online classes till October, hence election to the Student Union did not materialise.

Student leaders are an indispensable part of student bodies like NSS and NCC. NSS units 185 and 186 have a Male and a Female Secretary each. 185 leaders were Vishnupriya P B and Pranav P while Pooja O and Amay Datha D B were the student leaders of unit 186.

In NCC the Senior under Officer was Ganga G S while Arya S S and Akshay Mohan were the Under Officers. Akshaya K V was the Company Sergeant Master whereas Abhishek K V was the Company Quarter Master Sergeant. The following students were the Sergeants -Abhinand P N, Anuanand P K, Navya K K and Anju

The Nature Club student coordinator - Gopika R B

The student representative of Samskara Club - Adisree N

The Bird Club student representatives - Adisree N, Abhiram A K and Vishnu Krishnan R

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The "R. Sankar Memorial SNDP Yogam Arts and Science College Alumni Association" has held regular department alumni meetings, general alumni meetings as well as other interactive sessions for students.

Two of the alumni participated in the Guruvachan Multidisciplinary International Webinar Series conducted from 4th Oct 2021 till 31st Oct 2021. Mr Niyas Ahammed Mahmood, Head of Operations and Quality, Medlife Healthcare, Muscat, Sultanate of Oman handled a session "Personal Excellence and Self Management" at 7pm on 5th

Oct 2021. 151 participants attended the webinar. On 20th Oct 2021 Dr. Tintula, a Chemistry alumna, conducted a webinar on the following topic - "Green Conversion of CO2 to Value Added Chemicals and Fuels". Dr Tintula is Research Scientist at the University of Bayreuth in Germany. There were 187 participants in the webinar.

The Post Graduate Department of Chemistry hosted "Retrospect -2021" on 23rd Dec 2021 in which 17 of the alumni took part.

The Post Graduate Department of Chemistry organized an alumni interaction on 4th March 2022. The following alumni attended the Programme -

Anaina R Ravi, Anuja G, Arathi Krishnan and Adithya M P.

The Computer Science department had an Interactive Session with Adv Amal Krishna P on 17th March 2022.

File Description	Documents
Paste link for additional information	https://www.rsmsndpcollege.org.in/alumniassociation.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is affiliated to the University of Calicut, functions under the auspices of the Corporate Management of SNDP Yogam colleges Kollam, Kerala.The Managing Committee comprises of President, General Secretary and Education Secretary of the SNDP Yogam is the apex governing body with regard to policy making matters. The responsibility to oversee the institution is vested

with the Manager and the Principal. The Principal imparts timely instructions to the heads of departments through college council meeting, staff meetings and department meetings to take stock of the situations and decide on quality parameters. The College Council is the statutory body form bylaws regarding academic, and non- academic matters in tune with the mission and vision of the college. The democratic style of functioning exists in the college creates harmony and a sense of collective responsibility in the institution. The University examinations are conducted under the close supervision of the Chief Superintendent, Senior Assistant and invigilators. The College has a very active PTA which effectively interferes and involves in all matters of the College. The bodies like IQAC, NSS, NCC, Career Guidance Cell, College Union, Anti Ragging Committee, WWS, SSP, ASAP, DCA, etc. are functioning under the strict guidance of teacher coordinators.

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/6.1.1.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices decentralization and participative management in its day to day governance and activities. The decision-making process and practical implementation of the academic and non academic programmes involve the leadership and constant guidance of the Principal, head of the departments and teacher coordinators. Different committees are constituted in order to implement different activities and ensure the smooth functioning of the college. A best example for the practice of decentralization and participative management in the time of Covid 19 pandemic is manifested in conducting Guruvachan, a multidisciplinary international webinar series with an academic collaboration of Kerala State Higher Education Council. The coordination of the programme was done through a number of online meetings and discussions because of lockdown situation and closure of college. The whole eleven departments of the college organized the webinar on different topics. The resource persons from various reputed national and international Universities and institutions presented the topic. An organizing committee was formed for the effective implementation of the programme consisted of college

governing body members, Principal, IQAC Coordinator, webinar coordinator, heads of the departments, department coordinators and technical assistants. The programme was a grand success in its planning, execution, implementation, participation and presentation of relevant topics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution successfully implemented various strategic plans in each and every academic year with the support of government, management, PTA, and the registered alumni association of the college. One of the best examples for this type of activity is the Management Information System (MIS). The college has taken steps to develop software programmes to facilitate an automated and self-reliant management information system which includes e-learning facilities to enhance the teaching methods to the next level by providing online live classes, video tutorials, doubt clearance facility including chat room especially in the period of Covid 19 lockdown. An expert committee has been formed to implement the system. It consulted various software companies and decided to select Trogon Media Pvt. Ltd. UL Cyber Park Calicut, fast-growing IT Company that provides holistic IT solutions, Customized e-learning Platform and IT-enabled education service. The staff council and IQAC discussed various features to be included in MIS in detail and decided to set up separate portals. The complete automation of the administrative and management procedures has been facilitated by installing the software. An agreement was signed between Trogon Media Pvt. Ltd. Calicut and the Principal of the college to implement this system.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-functioning organisational structure managed and administered by the Corporate Management of SNDP Yogam Colleges, Kollam, Kerala. The highest authority in the organogram of the college is the General Secretary SNDP Yogam who is designated as the Manager. The management committee recommends strategic plans that can be adopted in matters like infrastructural development, enhancement of quality in teaching-learning process, and promotion of research and healthy practices. The Manager is assisted by the Educational Secretary SNDP Yogam and the Principal who is the executive head of the institution with the support of the College Council take decisions and forms by-laws regarding academic, non- academic and administrative matters. All the employees are bound to follow rules, regulations and statutes of Calicut University and Kerala Service Rules (KSR) issued by Government of Kerala. The head of the departments, tutors, staff secretary, staff advisor, student advisor, the programme officers, various committees and cells like IQAC, NSS, NCC, PTA, Planning Board, Campus Development Committee, Library Advisory Committee, Anti- Ragging Committee, Anti- sexual Harassment Cell, SC/ST Monitoring Cell, Grievance Redressal Cell, Ethics Committee, Discipline Committee, Women Empowerment Cell, IPR Cell, Scholarship and Endowment Committee etc. play a major role in the effective administration.

File Description	Documents
Paste link for additional information	https://www.rsmsndpcollege.org.in/share/aqar2021/6.2.2.pdf
Link to Organogram of the institution webpage	http://www.rsmsndpcollege.org.in/share/aqar2021/6.2.2.png
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides a satisfactory environment which ensures high degree of job satisfaction for the employees. All government incentives to teaching and non-teaching staff like HRA, DA, festival allowance and advance, medical re-imbursement, PF advance, SLI, pension, gratuity, and other such government welfare schemes are provided. Maternity Leave is given to female staff members for 180 days. Leave benefits are also given to female staffs due to miscarriage or tubectomy. Paternity Leave of 10 days is given to male staff members. Duty leaves of staff members for attending various training programmes like orientation, refresher, workshops and seminars are provided. The Co-operative store of college provides stationary and household articles at an affordable prize to staff. Special financial aids are given to the staff on the occasion of marriage, house warming and also in the

case of medical emergency. The staff is also provided with free internet and Wi-Fi facilities in the campus. Free uniform is supplied to security staff. Gymnasium, recreation room, and separate parking area are provided for the staff. Annual tour programme is arranged for the staff members. Retirement party and special programme for honouring teachers who acquire higher academic qualifications, degrees and awards are also arranged.

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/6-3-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college facilitates the professional growth and enrichment of the staff by implementing an effective performance appraisal system. Every teacher is given a printed hand book at the beginning of every academic year to record their everyday

activities. All details related with teaching plans, unit tests, assignments, seminar, viva voce, projects, tutorial activities, remedial classes, leave taken, attendance of the students, etc. are recorded in this hand book. It is monitored by the head of the department, principal and the academic committee. Teachers are also instructed to submit teaching plans every semester to ensure a time bound completion of the syllabus. All teachers have to submit the duly filled proforma of the performance based appraisal system at the end of the academic year. The IQAC does feedback evaluation and suggests corrective measures to teachers. In each semester the students can evaluate their teachers on the basis of their performance. The students can assess the teachers on the following criteria: accessibility to teacher, classroom management, communication skills, and fairness in internal assessment, ability to inspire and motivation, interaction of the teacher, punctuality and regularity, effective completion of syllabus in time, subject knowledge and the use of ICT in teaching learning process.

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/6-3-5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits regularly for the transparent and systematic financial management system. The external and internal audits are conducted for Government and Non Government funds annually. On behalf of the Principal, the Head Accountant maintains the accounts of the government and non-government funds and the records are kept in the college office. External Audit by Account General and Periodical Audit by the Directorate of Collegiate Education, Govt of Kerala to verify the utilisation of funds received from the state governments are conducted every financial year. The Deputy Directorate of Education, Kozhikode, conducts financial audit every year and analyses all the registers and accounts of the college. They scrutinise and verify cash book, acquittance of teaching and non-teaching staff, SC/ST/OEC acquittance, and E-

grants account, caution deposit and fee receipts. The Directorate also verifies the PD subsidiary register and consolidates PD register every year. The audit report is to be sent by registered post to the Principal within two weeks and the Principal is to be instructed to send the reply within two weeks. The Statutory audit for NSS accounts done by a Chartered Accountant and internal audit of the PTA fund is also conducted every year.

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1305129.5

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has a well-functioning mechanism for mobilization of funds and optimum utilisation of resources. The Planning Board has the responsibility for assessing, planning, implementing and supervising the fund raising activities of the college. The budgetary provision for academic and administrative activities is planned at the beginning of financial year by the Planning Board. The Planning Board functions in consultation with various committees to formulate strategies for fund mobilisation and its optimal utilisation. The major sources of funds for the college are from the following avenues: State Government Funds: Grant-in-aid for salary and allowances, funds for NSS, funds for ASAP

(Additional Skill Acquisition Programme), WWS (Walk with the Scholar Programme) and funds for SSP (Student Support Programme) funds for Scholarships. Non-Government Funds: Endowment awards funds raised by departments/associations, PTA funds, aid from philanthropists, contribution from teachers, contribution from alumni, and financial assistance from management. State government funds, the management/ PTA/ alumni funds and other contributions promptly availed for introducing innovative programmes, workshops, seminars and conferences. The fund is also used for green initiatives, extension activities, and financial help for selected poor students and for the activities of clubs, forums and to meet the developmental needs and the maintenance of the college.

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqa r2021/6.4.3.pdf
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college plays a crucial role in institutionalizing quality assurance strategies and processes. Some of the significant contributions of the IQAC include:

- **Quality Assurance Framework:IQAC develops and implements a comprehensive quality assurance framework that covers all aspects of the institution's functioning, including teaching, learning, research, infrastructure, student support, and governance.**

- **Data Collection and Analysis:IQAC gathers data on various academic and administrative activities, including feedback from stakeholders such as students, faculty, and employers. The data collected is analyzed to identify areas that require improvement and to make informed decisions based on evidence.**

- **Faculty Development and Training:IQAC encourages and supports faculty development initiatives to improve teaching methodologies, research capabilities, and professional**

skills, thus ensuring the academic staff stays updated with the latest developments in their respective fields.

- **Student Support and Welfare: IQAC collaborates with other departments to enhance student support services, including counseling, mentoring, and career guidance, thereby contributing to students' overall well-being and academic success.**

- **Feedback Mechanism:IQAC establishes mechanisms for soliciting feedback from various stakeholders and uses this feedback to drive continuous improvement in all aspects of the institution.**

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/6.5.2m.pdf
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution places a strong emphasis on maintaining and enhancing its academic standards, and to achieve this, it diligently reviews its teaching-learning process, operational structures, methodologies, and learning outcomes at regular intervals. This crucial task is entrusted to the Internal Quality Assurance Cell (IQAC), which operates in accordance with established norms and guidelines. Under the IQAC's meticulous supervision, the institution evaluates the effectiveness of its teaching methods, course structures, and overall operations. It seeks to identify areas for improvement and implement necessary changes to foster a dynamic and enriching learning environment. Through comprehensive data collection and analysis, the IQAC records the incremental improvements achieved in various academic and administrative activities. This evidence-based approach allows the institution to measure its progress over time and make data-driven decisions. The IQAC's contributions extend beyond identifying shortcomings; it also recognizes and reinforces successful strategies, ensuring best practices are acknowledged

and integrated across the institution. By regularly assessing its teaching-learning processes and operational methodologies, the institution ensures that it remains committed to delivering high-quality education. This dedication to continuous improvement cultivates a culture of excellence and innovation, benefitting students, faculty, and all stakeholders involved.

File Description	Documents
Paste link for additional information	http://www.rsmsndpcollege.org.in/share/aqar2021/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rsmsndpcollege.org.in/iqac.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As an institution where the majority of students are girls, the college has taken initiatives for the promotion of gender equity. Number of programmes have been conducted offline and online,

though the college has been closed for months due to the spread of corona. Specific facilities like common rooms, counseling etc. are provided for women. Great importance has been given to gender in curricular and non-curricular activities in this academic year. In the language and literature papers, significant space is given for the discussion of gender. Various gender-specific programmes have been conducted. The Women's Development Cell and NSS jointly organized a talk by Dr. Meenakshi Bharath on 'How to Make Your Periods Happy'. On 28th September, a session was engaged by Adv.Athira P.M, additional government pleader on the topic 'Women-friendly Laws in Workplace and Society'. As a part of International Women's Day, a slew of programmes were conducted online and offline. A session was handled by the cyber- resource person, Rangeesh Kadavath on 'Cyber World Safety'. A session was handled by Dr. Mini Abraham on the topic 'Environment and Self-Awareness of Women'. Science Day celebrations in Physics Department includes talks on 'Women in Science'.

File Description	Documents
Annual gender sensitization action plan	http://www.rsmsndpcollege.org.in/share/aqar2021/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.rsmsndpcollege.org.in/share/aqar2021/7.1.1sub.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The college promotes the use of bio-degradable materials in the campus and declared it to be plastic free. All events are conducted minimizing the use of non-degradable materials and using degradable materials such as plastic-free bokka, cotton banners, chart papers, paper cups and plate .Non-biodegradable plastics are recycled by local Kudumbasree units, while food waste is utilized for composting. Sanitary napkins are incinerated. Furniture is repaired and sold to scrap vendors.

Liquid waste management:

Regular maintenance of water pipes and tanks is done which minimizes wastage and contamination. Wastewater is properly drained for gardening purposes. Canteen and toilet waste are disinfected, segregated and connected to a common drainage facility. Laboratory chemical waste is collected separately. Solid waste is disposed of and clear water is treated. Regular inspections ensure proper wastewater system functioning.

E-waste management:

The college educates students on reducing, reusing and properly disposing of electronic waste. Quality and durability are key considerations when purchasing electronics equipments such as computers, printer cartridges and lab equipments. Cartridges are refilled, UPS, batteries and computer hardwares are repaired or exchanged. Non-working electronic lab equipments are either recycled or donated or sold to organizations for modification and use.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution	A. Any 4 or all of the above

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has taken consistent efforts in creating an inclusive atmosphere in the campus. Various programmes were conducted during the year to create a congenial academic atmosphere and to promote cultural diversity, tolerance and harmony. June 19th was celebrated as Reading Day with lot of

festivity. The famous writer, M.N Karassery was the chief guest. The theme of International Yoga Day was "yoga for wellness". Awareness programmes were conducted in connection with International Day against Drug Abuse and Illegal trafficking. Kargil Vijaya divas was celebrated with programmes meant to instill patriotic feeling in the students. Hiroshima and Nagasaki day was observed on August 6 so as to create horror towards nuclear weapons . Independence Day was celebrated with various online programmes like poster making, quiz competition, reciting patriotic songs and elocution competition. A palm-leaf hut was built to campaign against drug abuse. Anti-drug slogans were hung in every nook and corner of the campus. Personality development classes were conducted in which active participation of the students was ensured. Sessions were held to make the students aware of the traps in the cyber world. Arathi Bhadra, a famous psychologist and behavioural trainer held a session on 'Design Your Destiny'.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has taken initiative to sensitize the students and employees to the constitutional obligations by celebrating nationally important days and conducting various conducive programmes. These were sufficient to inculcate values for being responsible citizens and to make them aware of their rights and duties. July 26, 2021 was celebrated to commemorate the sacrifice made by the Indian soldiers. NCC cadets of our college paid homage to those brave souls by conducting various programmes including essay writing, digital postal making, and quiz competition and pencil rawing promulgating the importance of the day. A video was prepared to instill the spirit of patriotism and the values imparted by the armed forces. As a part of the Independence Day various online events were held like quiz contest, patriotic song competition and elocution contest. Gandhi Jayanthi day and NCC day also were celebrated so as to inculcate values for being responsible citizens. On 14-12-2021, Koyilandy Muncipal Children's Park and the statue of Gandhi at Koyilandy were cleaned. July 23,

2021 was celebrated as international plastic bag free day. On 25-12-2021, Adv. K Sathyan, Chairman of Koyilandy municipality spoke of the threats to Indian constitution from divisive forces.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.rsmsndpcollege.org.in/share/aqar2021/7.1.9.pdf
Any other relevant information	http://www.rsmsndpcollege.org.in/share/aqar2021/7.1.9sub.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national and international festivals and commemorative days to create a sense of national and global citizenship among students and to promote a holistic education. During the Covid-19 pandemic most of the programmes were conducted

online. NCC unit and Samskara club conducted online Reading Day celebrations. In association with this, Department of English and Malayalam co-organized a one week programme (Vaayanapakshacharanam) to inculcate reading habits in students. International Yoga Day celebration by NCC included various online activities promulgating the importance of Yoga. NCC and NSS units of the college jointly organized an awareness webinar in connection with International day against Drug abuse. As a part of Independent day celebrations, jointly conducted by NCC and NSS, cloth bags made by the NCC cadets were distributed to the local community. Science Day celebrations in Physics Department includes talks on Women in Science and a Raman Memorial Lecture; while Department of Chemistry organized an exhibition in which various science experiments were presented. Apart from these International Plastic Bag free day, Kargil Vijay Diwas, Hirishima-Nagasakki Day, Basheer Day, AIDS Day, Legal awareness Day, World Kidney Day, World Environment Day and Ozone day were also celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title : Sujeevanam

2.Objectives

The objectives of the anti drug campaign are to prevent youth from using illicit drugs and enhance awareness

3.Context

Drug abuse has posed a threat to the society. The youth are often used as carriers. The menace has to be tackled by mobilizing support of the society.

4. The Practice

Anti-drug slogans were hung in every nook and corner of the campus. A palm-leaf hut was made for this purpose to monitor the campaign. Various programmes have been conducted to enhance awareness of drug abuse. The state president of Kerala madyanirodha samithi, Iyacheri Kunhikrishnan delivered an inspiring talk.

5.Evidence of Success

Anti-drug abuse campaigns were a great success. They had favourable effects on the students. The students were convinced about the negative consequences of drug use. They have been alerted about the drug-traps in the cyber world. They were inspired to find intoxication in other activities like reading.

6. Problems Encountered and Resources Required

The difficulty to identify the real customers of drugs and the secrecy involved in it were major challenges. The widespread accessibility of internet aggravates the situation. Strict vigil is maintained to identify if any students falls for illicit trafficking.

File Description	Documents
Best practices in the Institutional website	https://www.rsmsndpcollege.org.in/albums.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was founded in 1995 for the propagation of the noble ideals preached by the great seer, Sri.Narayana Guru, like "One caste, one religion and one God to man" and "Get enlightened through education". The birth and death anniversaries of Sri. Narayana Guru are celebrated to familiarize the students with his

teachings. College organized different programmes to uphold communal amity and universal brotherhood. The institution has taken consistent efforts in creating an inclusive atmosphere in the campus. With this purpose, national festivals like Onam, Christmas, Ramsan, Independence Day, Gandhi Jayanthi etc. were celebrated at college with great zeal. NSS, NCC and the cultural club, Samskara organized various programmes to promote good values like tolerance, love, peace and unity in diversity. Yoga Day was celebrated by NCC with the theme, "yoga for wellness". International Plastic Bag Free Day, Kargil Vijay Diwas, Hirishima-Nagasakki Day, Basheer Day, AIDS Day, Legal awareness Day, World Kidney Day, World Environment Day and Ozone Day were also celebrated in the college. Department of English and Malayalam co-organized a one week programme (Vaayanapakshacharanam) to inculcate reading habits in students. Personality development classes were conducted in which active participation of the students was ensured.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The institution plans to conduct more student- friendly programmes in the next academic year to achieve the following objectives

- To maintain academic quality and excellence
- To provide amenities and sports facilities in harmony with nature.
- To inculcate entrepreneurial abilities in students to face the challenges of corporate world.
- To submit proposals to funding agencies for Research & Modernization of Laboratories
- To modernize the curriculum to suit recent trends of the industry
- To develop creative aptitude of students
- To organize more national level seminars
- To motivate PG student regarding NET/SLET examination.
- To organize various student and faculty development programme.
- To Increase participation of more students in Certificate/Diploma Courses