



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

R SANKAR MEMORIAL SNDP YOGAM ARTS  
& SCIENCE COLLEGE ,KOYILANDY

- Name of the Head of the institution DR. J S AMPILY
- Designation ASSOCIATE PROFESSOR INCHARGE OF PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 04962210354
- Mobile no 8547521412
- Registered e-mail rsmsndpyogamcollege@gmail.com
- Alternate e-mail rsmsndpyogamcollege@yahoo.com
- Address R SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE ,KOYILANDY
- City/Town KOYILANDY
- State/UT KERALA
- Pin Code 673305

##### 2.Institutional status

- Affiliated /Constituent KOYILANDY
- Type of Institution Co-education
- Location Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **CALICUT UNIVERSITY**
- Name of the IQAC Coordinator **DR. MERLIN ABRAHAM**
- Phone No. **9495939680**
- Alternate phone No. **9495939680**
- Mobile **9495939680**
- IQAC e-mail address **drmerlinabraham615@gmail.com**
- Alternate Email address **drmerlinabraham615@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.rsmsndpcollege.org.in/Uploads/Downloads/SSR-RSM%20SNDP.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.rsmsndpcollege.org.in/Uploads/Downloads/ACADEMIC%20CUM%20EXAMINATION%20CALENDAR%202020-2021.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>2.83</b>	<b>2021</b>	<b>16/03/2021</b>	<b>15/03/2026</b>

**6. Date of Establishment of IQAC**

**12/08/2013**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of

[View File](#)

## IQAC

**9.No. of IQAC meetings held during the year** 7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

ORIENTATION PROGRAMMES FOR FIRST YEAR STUDENTS

CAPABILITY ENHANCEMENTS AND DEVELOPMENT PROGRAMMES

FACULTY DEVELOPMENT PROGRAMMES

ADMINISTRATIVE TRAINING PROGRAMMES

FEEDBACK COLLECTION, ANALYSIS

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Remedial Coaching Classes	Conducted online
College Preliminary Exams	Conducted online
promote extension service through extension unit	Could not conduct due to corona restrictions
Online Classes and seminars	Conducted

**13.Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
INTERNAL QUALITY ASSURANCE CELL	19/08/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	R SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE ,KOYILANDY
• Name of the Head of the institution	DR. J S AMPILY
• Designation	ASSOCIATE PROFESSOR INCHARGE OF PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04962210354
• Mobile no	8547521412
• Registered e-mail	rsmsndpyogamcollege@gmail.com
• Alternate e-mail	rsmsndpyogamcollege@yahoo.com
• Address	R SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE ,KOYILANDY
• City/Town	KOYILANDY
• State/UT	KERALA
• Pin Code	673305
<b>2.Institutional status</b>	
• Affiliated /Constituent	KOYILANDY
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	<b>CALICUT UNIVERSITY</b>				
• Name of the IQAC Coordinator	<b>DR. MERLIN ABRAHAM</b>				
• Phone No.	<b>9495939680</b>				
• Alternate phone No.	<b>9495939680</b>				
• Mobile	<b>9495939680</b>				
• IQAC e-mail address	<b>drmerlinabraham615@gmail.com</b>				
• Alternate Email address	<b>drmerlinabraham615@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.rsmsndpcollege.org.in/Uploads/Downloads/SSR-RSM%20SNDP.pdf">https://www.rsmsndpcollege.org.in/Uploads/Downloads/SSR-RSM%20SNDP.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.rsmsndpcollege.org.in/Uploads/Downloads/ACADEMIC%20CURRICULUM%20EXAMINATION%20CALENDAR%202020-2021.pdf">https://www.rsmsndpcollege.org.in/Uploads/Downloads/ACADEMIC%20CURRICULUM%20EXAMINATION%20CALENDAR%202020-2021.pdf</a>				
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<b>6.Date of Establishment of IQAC</b>			<b>12/08/2013</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>7</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
ORIENTATION PROGRAMMES FOR FIRST YEAR STUDENTS		
CAPABILITY ENHANCEMENTS AND DEVELOPMENT PROGRAMMES		
FACULTY DEVELOPMENT PROGRAMMES		
ADMINISTRATIVE TRAINING PROGRAMMES		
FEEDBACK COLLECTION, ANALYSIS		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name	Date of meeting(s)
INTERNAL QUALITY ASSURANCE CELL	19/08/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2018-2019	27/07/2020

**15. Multidisciplinary / interdisciplinary**

Multidisciplinary

**16. Academic bank of credits (ABC):**

Academic bank of credits given is 120.

**17. Skill development:**

Faculty Development Programmes (including ICT Training) and Educational Leadership Programmes for teachers and students.

Skill Development Programmes for Students, teachers & non-teaching staff.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

There are no guidelines currently from the University to follow bilingual mode however some faculty follow it as and when required to improve the understanding & enhance the student learning

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

The institute implemented OBE in 2014 and follow it regularly. Internal question papers are framed very carefully. The CO's & PSO's are defined program wise by the Institution. The institution follows OBE guidelines and defines the course plan formulated by the university.

**20. Distance education/online education:**

R Snakar Memorial SNDP Yogam College is an aided college affiliate to Calicut University and therefore we cannot offer distance education/ online education/ courses on our own. Our faculty made a swift transition from classroom to online teaching and effectively used platforms like Google Meet, Google Classroom, ZOOM, CISCO WEBEX & YouTube during the pandemic and continues to

do so for blended learning purpose.

## Extended Profile

### 1.Programme

1.1	212
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	779
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	116
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	252
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	22
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
3.2	33
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	23
Total number of Classrooms and Seminar halls	
4.2	31774280.74
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	65
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institution affiliated to the University of Calicut follows the syllabi that are prescribed by the University. The staff council prepares an academic calendar to ensure successful implementation of the curriculum. An Academic Committee is formed to implement the curriculum. An Orientation Programme is conducted annually for the newly admitted students to introduce the academic system. Mentoring System functions to provide instruction and guidance. Handbooks are issued to record attendance and progress and to keep a note of the portions covered. Continuous Evaluation serves as a component of student monitoring. Internal marks are determined by their performance in examinations, attendance, submission of assignments, and presentation of seminar papers. PTA assists the teaching faculty in the teaching learning process by conducting regular meetings. A feedback system is implemented for

staff and students to help both improve. ICT-enabled teaching is used to make curriculum delivery more engaging and effective for students. The open source educational platform 'Moodle' is introduced to enhance learning. College provides access to a good library with internet facility and MoU with certain colleges allows exchange of faculty between colleges to ensure innovative and creative curriculum delivery. Furthermore, teachers are given ample freedom to supplement university curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rsmsndpcollege.org.in/share/1.1Addn.pdf">https://www.rsmsndpcollege.org.in/share/1.1Addn.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to a well-formed academic calendar in scheduling the academic transaction and evaluation during the academic year 2020-21. The calendar is formed in the beginning of the academic and discussed in the academic council and staff council before implementing. A meeting of the HoDs is convened to discuss and implement practically. It includes the date of commencement of the semester, dated of first internal exam, date of submission of mark lists, the dates of class PTA, date of model examination, date of submission of mark lists, submission of APC, end semester date and the date of uploading the internal marks in the university website. The first and the last two entries are subjected to university rules, whereas the rest is met with meticulously by the college. The UG and PG have separate schedules and conscious efforts are taken to meet the deadlines by every department. The academic success and performance of the college has a direct bearing on the adherence to the academic calendar. It not only provides a sense of direction to the stakeholders, but brings in decorum in transacting knowledge.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://rsmsndpcollege.org.in/academiccalendar.php">https://rsmsndpcollege.org.in/academiccalendar.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

132

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

RSM SNDP Yogam Arts and Science College affiliated to the University of Calicut follows the curriculum that is prescribed by the University. This curriculum is a unique blend of diverse courses that meet the demands and expectations of students as per the needs of the present era. Out of the 212 courses that are offered by the college, 39 courses exclusively address cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability. Of the 39 courses seven of them deal with professional ethics and the rest address matters related to gender equity, human values and sustainable development. Besides these regular courses attention is given to conduct significant programmes that instill in the minds of students the need to comprehend and execute matters taking into consideration these cross cutting issues that are essential for peaceful coexistence. Cocurricular activities that are organized under this perspective include talks on Gender sensitive concepts, anti- narcotic drive, waste management, and green protocol. Various clubs and organizations like

Bhoomitra Sena Club, Birds Club, Nature Club and Samskara conduct programmes related to human values, national integrity, gender

equity, environment and sustainability. NSS and NCC also organize various activities that relate to these fundamental aspects.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

305

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf">https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf">https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**295**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

107

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A well-planned evaluation mechanism assesses the learning levels of students and caters to all students. Soon after admission, an Induction Programme, 'Our Students, Our Pride' is conducted for students of all departments. The orientation programme aims to provide awareness about the course, examination pattern and career prospects in the respective programmes. Socio-economic survey is conducted to identify their academic and non-academic background and categorizes students into average, advanced and slow learners. Bridge course is offered to students who have switched disciplines after their secondary education to familiarize them with the fundamentals of their subject. Remedial classes are offered to slow learners to enhance academic performance. Departments offer certificate courses and enrichment programmes such as Flair, Ascent, DCA, Web Art, and Certificate Course in Soil Chemistry and so on to cater to all the students. Interaction with Alumni and eminent personalities, Group discussions, Quiz Competitions, and Online and Offline Industrial Visits are arranged for the students. Mentoring and counselling sessions are offered to the needy students. PTA meetings are conducted in each semester to interact with parents and to enhance students' performance.

File Description	Documents
Paste link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.2.1supporting(1).pdf">https://www.rsmsndpcollege.org.in/share/2.2.1supporting(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
793	34

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College learning caters to advanced learners, average learners and slow learners. Student- centric methods such as projects, discussions, debates, problem solving methods, presentations, competitions, and hands-on training, discussions and peer group learning highly benefit the student community. Use of ICT and E - resources by students is encouraged. Field projects provide the students with real world experience for developing leadership, and administrative skills.

Our college offers:

### 1. Ascent

Ascent develops English communication skills through hands-on training in speaking and writing.

### 2. Skill Enrichment Methods

IT-exhibitions, poster-making, digital magazines and technical festshone students' creative skills. The Computer Science department encourages enrolment of students in MOOCS and assignment submission through MOODLE.

### 3. Industry Visits

Practical working environment of companies via industrial visits increase awareness of the industrial sector.

### 4. Peer Learning

Peer learning provides mutual interaction which helps academically weak students positively.

## 5. The Entrepreneurial Development Club

Workshops by Entrepreneurial Club inculcate entrepreneurial skills in students.

## 6. Interaction with Former Students

Students are inspired and motivated through former students' interaction and experience sharing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rsmsndpcollege.org.in/share/5.1.1.pdf">https://rsmsndpcollege.org.in/share/5.1.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The exponential growth of communication technology, computer networks and information technology and their integration offers numerous opportunities for teaching and learning. ICT has transformed the nature and process of teaching and learning. Along with the traditional chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students to advanced knowledge and practical learning. This ICT based environment enables teachers and students to access and share information in diverse communication styles and format. The Academic Year 2020-2021 was drastically affected by Covid-19: the situation demanded that teachers and students learn, adopt and practise ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. College has a moodle site. In this context, the IQAC conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year. Teachers of all Departments also attended the e-content programmes organised by other Universities and colleges. Facilitated by these programmes, the teachers are regularly using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-content etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

385

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The transparent system of internal assessment employs utmost rigour in an impartial manner.**

**Internal Evaluation:** Internal Assessment evaluates academic performance, behavioural aspects and soft skills of students. Assignments which are designed to improve soft skills, interpersonal relationships and social commitment, enable the students to learn and think independently

**Transparency:** A transparent system for continuous evaluation involves the faculty, students and parents.

**Attendance:** Automated attendance ensures transparency and fairness. Hourly attendance is taken in morning and afternoon.

**Conduct of Examination:**Two assessments, including model

examinations are conducted in each semester.

**Internal Exams:** Dates of two terminal exams per semester are announced in advance and marks are collected by the Internal Exam Coordinator and displayed on the notice board of the departments concerned.

**Additional Exam:** Retests are conducted by departments to ensure that absenteeism during regular examination does not affect students' internal marks

**Redressal Committee:** Mark discrepancies, if any, are addressed by the redressal committee. Final internal marks are uploaded to the university website.

PTA meetings are held once per semester to discuss the academic progress of students. Parents interact with teachers freely.

**Recognition:** Students are rewarded for their academic, sports and cultural achievements through endowments and awards in a public ceremony.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.5.1new.pdf">https://www.rsmsndpcollege.org.in/share/2.5.1new.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination calendar is prepared at the commencement of the odd semesters in June every academic year and it is duly informed to the students through the College Calendar. The exams are conducted with proper seating arrangements and teachers take up invigilation duties.

**Efficiency:** University rules and regulations are strictly followed in the valuation of answer scripts. The students can apply for revaluation by remitting the prescribed University fees in the appropriate format within the timeframe stipulated by the university. From admission to examination; everything is managed online.

**Transparency:** Examination malpractices are strictly dealt with

when such cases are reported. The transparency of the examination system enables the students to seek redressal for evaluation-related grievances.

**Mimesis:** Internal examinations are held in the same pattern as the university, from the setting of printed question papers to answer sheets with main and additional sheets.

**Redressal Mechanism:** The Grievance Redressal Forum at the Department level and Grievance Redressal Cell at College level deal with student grievances. All student grievances are effectively handled by these bodies.

**Student Advisor:** The Student Advisor helps the students in matters related to complaints in the evaluation process. He/she functions as a link between the students and the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.5.2%20new.pdf">https://www.rsmsndpcollege.org.in/share/2.5.2%20new.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

POs, PSOs and Cos are indicators of the efficacy of syllabus delivery to the beneficiaries. The College checks the effective transmission of POs, PSOs and COs to the stakeholders through test papers, seminars and assignments. Each student's academic and extra-curricular performance is marked in a document. The performance of the students in the university examination also checks the effectiveness of programme delivery. The assessment tools used are:

**University Examination:** University examinations are held at the end of all the six semesters. Centralized Valuations Camps are organized to evaluate the answer scripts to publish results.

**Model Examination:** Two College examinations in each semester make the students familiar with the university examination pattern and valuation methods.

**Class Tests:** Centralized examinations and class tests check if proper syllabus delivery is done. Classroom performance is stringently monitored for the efficient delivery of the PO, PSO and CO.

**Feedback:** Student feedback on PO, PSO and CO is regularly done. Feedbacks on curriculum, teaching-learning and outcome are evaluated. Analysis of the Feedback forms helps the institution to strengthen its weak points, and address challenges.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.6.1%20(1).pdf">https://www.rsmsndpcollege.org.in/share/2.6.1%20(1).pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Multiple tools are employed to evaluate the attainment levels of POs, PSOs and COs among students. Subject knowledge, student skills, and critical thinking capacity are assessed through a series of tests, Seminars, Assignments, Debates, Group discussions, End Semester Model Examinations and Personal interactions. Student diaries are maintained by the departments which allow the mentor to observe the performance levels of each student in curricular as well as co-curricular activities. University semester examination results also measure the level of attainment.

Most departments organize departmental seminars, surveys, presentations, debates and internship dealing with contemporary social, political, economic, ethical and environmental issues. The awareness and sensitivity level of students is gauged from the appreciable student participation in activities. Dynamic student participation in NCC, NSS and departmental activities attest to their sense of ethical and responsible citizenship. Alumni qualify in various competitive examinations and are absorbed in various organizations: this proves the accomplishment of their employability. Student-feedback on curriculum, teaching-learning and outcome are taken, evaluated and consolidated. It is found to be a perfect indicator of the course objectives. Furthermore University Exam results of the previous year are analysed and

considered to enhance the teaching and learning activities for the coming year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

193

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rsmsndpcollege.org.in/share/agar/SSS-1.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has an innovation system in place that includes a number of programmes for knowledge generation and transfer in

order to prepare students to deal with environmental changes. It includes the following departmental and other types of initiatives:

The Entrepreneurship Development Club has conducted a training programme for the students in cement pot making and cloth bags.

The PG Department of Chemistry implemented a Soil Analysis Project through the students of the department for benefits of farmers of neighbourhood of the college. The Department also organised a hands on training on soap making and sanitizer making.

The Department of Commerce has conducted a certificate Course in Business Communication Skills to enhance communication skills of the students.

The Department of Computer Science has conducted all courses of the syllabus through MOODLE to the students using different user id and pass word.

The English Department offered Spoken English Course -'ASCENT' , a curriculum for enhancing effective communication skills in the English language.

NSS Units also made numerous activities to disseminate innovative knowledge to the student community.NSS volunteers created notepads for the various programmes of the college in order to improve one's ability to make items by hand and to cut costs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rsmsndpcollege.in/">https://rsmsndpcollege.in/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	<a href="https://www.rsmsndpcollege.org.in/research.php">https://www.rsmsndpcollege.org.in/research.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College's extension activities in the neighbourhood community were primarily conducted through the National Service Scheme (NSS), the National Cadet Corps (NCC), and individual teaching departments. Following extension activities were undertaken during this academic year.

#### Blood Donation Camp

NCC unit of the college conducted a Blood Donation Camp in association with Government Hospital for Women and Child, Kottaparamba, Kozhikode on 22nd and 23rd March, 2021.

#### AIDS Awareness Rally

As part of the World AIDS Day, NSS volunteers of the college conducted in the Kollam town in order to raising awareness about the AIDS pandemic among the local community.

#### Soil card distribution

The students of Chemistry Department collected the soil samples from neighbourhood and analyzed, and the soil card were distributed.

#### Soap making

The PG Department of Chemistry has organized a hands-on training programme in soap making for the Vanitha Vedi (women forum) members of Young Tigers Club, Puliyancheri with the aim of empowering the people around the college.

#### Sanitizer making

The PG Department of Chemistry has organized a hands-on training programme for the members of the Vanitha Vedi (women forum) of Young Tigers Club, Puliyancheri with the aim of making them self-sufficient in sanitizers.

File Description	Documents
Paste link for additional information	<a href="https://www.rsmsndpcollege.org.in/gallery.php?id=8">https://www.rsmsndpcollege.org.in/gallery.php?id=8</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1251

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College maintains its eco-friendly campus at the top of the Kunyoramala hill, blending with nature. This College meets the requirement of quality education in all aspects of the academic and associated fields. To accommodate 759 students well, we have 21 ventilated, and well-equipped classrooms with wireless microphones, white/green/blackboards, etc. Out of them, 14 are ICT-enabled rooms facilitated with projectors and other requirements. 5 well-equipped laboratories are functioning in the College - 3 for Chemistry, 1 for Physics and 1 for Computer Science Department. A seminar hall is available to conduct various academic and non-academic activities. An auditorium is maintained to host programs for wide audience. A well-organized library with

books of syllabus and additional references, along with periodicals, magazines, and journals is available to the students. Online resources like NLIST, e-journals, etc are accessible from the library. There is an e-Resource Corner with a free internet facility. LCDTV with internet facility is available to conduct video classes. Generator and UPS ensure uninterrupted power supply to the laboratories and classrooms, A cooperative store with the essential requirement is available. Common amenity centers include counseling cell, common girls room, canteen, etc are available. A well-planned layout of the Infrastructure facilitates and supports teaching-learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers diverse facilities for sports and cultural activities along with yoga, meditation, and gym to ensure the expansion of cognitive as well as non - cognitive maturity. Skillful and intrigued students are being given proper training for university and state-level competition along with proper facilities, both indoor and outdoor like badminton court, table tennis board, etc. Cultural programs are being a part of college days thanks to the Fine arts club, open stage and auditorium are always available for this. A yoga center is made available both staff and students for practicing yoga and meditation. A recreation club also functions in the College to provide social interaction and a less competitive environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3174280

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully equipped to handle the academic needs of the student community by creating an ideal environment for providing learning assistance. The library functions from 9.00AM to 4.30PM on all working days including Saturdays and also during vacations. The computerized central library caters to the need of the entire student community, Research Scholars and staff both teaching and non-teaching of the college. The central library area spans 1980 square feet and possesses a collection of 10753 books, 9 journals, 20 periodicals/dailies kept in an organized manner and displayed in the library in addition the library has a separate collection of books for competitive examination

All the functions of the library have been automated using Book

Magic software, 4.0 version developed by meshilologic software consultants, Kinfra industrial park, Calicut. The module of the software is acquisition, data entry, circulation, stock verification and OPAC (online public access catalogue)

Searching and retrieving of books are made fast and easy by using computerized catalogue service, providing Bibliographical information about the documents and it's availability in the library. The library uses barcode technology for speedy issue/return operations.

INFCIBNET AREANA with 15 computers is also functioning in the library. Inlibnet provides e-books, e-Journals, doctoral theses etc. through N-List. Students can download and take printout of the resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

35400

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

When the college shifted to Kunnyormala In 2004 athere was no internet connection. BSNL Wlmax service was made available after 5years, the data speed was very slow and there were range Issues . BSNL Broadband was Initiated though the earlier difficulties still persisted. Optical Fibre Cable lmpoved the peed of internet connectivity with 100 Mbps. Kerale Vision ls the Internet service provider at present and Internet connectivity ls belng utilized at the College office, Prtnclpal' s chamber, IQAC room, staff rooms, and laboratories. Fourteen Classrooms of all the departments are ICT enabled with LAN connectivity, and a portable LCD projector is set in the Computer science Lab with Internet connectivity. Computers and printers are arranged in all the departments, office, library lnflibnet, IQAC room and MSC chemistry laboratory. Scanners are being used at the office, IQAC room and the Computer

Science Lab. An electronic announcement system is being used for important announcements as well as prayer, hour bell. Surveillance Cameras have been strategically located on the ground floor, first floor, and Principal's room. some teachers have effectively Implemented Moodle for classroom teaching. Most teachers avoid paper for internal examination and depend on smartphones. Whatsapp class groups have been formed to circulate official departmental messages to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3174280

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established a well-organized infrastructure for office administration and academic interaction and is being maintained by a committee that supervises the planning, development, and maintenance of the academic and physical assets. The College Junior Superintendent manages and monitors the purchase, upkeep, annual stocktaking, etc. Academic - The heads of each department supervise the overall functioning of the academic resources. The physical equipment in the staff room and the classrooms, namely LCD projector and so on are effectively utilized and maintained by the teaching staff. Library- A librarian and two library assistants manage the library. The books, journals, and newspapers are available to the staff and students. Infiibnet service is available in the library. The OPAC is utilized and efficiently maintained in the library. Purchase of books and annual stocktaking are the responsibility of the library staff. Laboratories -There are 3 laboratories for Chemistry, Physics and Computer Science degree programs and 2 laboratories for the Postgraduate program. The upkeep and cleanliness of the laboratories are under the charge of a teacher from the department and lab assistants. Auditorium- a well-furnished auditorium was recently constructed . There is sufficient furniture to accommodate the students for College arts festivals and other events. Sports Facility - Facilities include gym, a badminton court, football ground, cricket ground, table tennis equipment, etc are supervised by Physical education faculty. IT infrastructure - the monitoring of the computers and wifi system is supervised by teachers from the Department of Computer Science. Regular maintenance is ensured to provide network connectivity in the office end departments. General Maintenance- The cleanliness and maintenance of the rooms is done by two full-time cleaning staff. The College premises are kept clean and tidy at all times. 3 security guards work day and night to ensure safety and security. A part-time plumber and a gardener are also employed in

the College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

86

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.rsmsndpcollege.org.in/share/5.1.3.pdf">https://www.rsmsndpcollege.org.in/share/5.1.3.pdf</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**186**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**186**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

97

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has an active Student Council named 'College Union' elected democratically each year by all the students under Presidential System of election as per the guidelines stipulated by the Lyngdoh Committee and the University of Calicut. The College Union is composed of a Chairman, a Vice - Chairman, a General Secretary, a Joint Secretary, a Fine Arts Secretary, a Magazine Editor, a General Captain for Sports and Games, a University Union Councillor, five Association Secretaries representing each department, four Representatives for first, second and third year UG classes and the PG classes. The Union is directed and mentored by a 'Staff Advisor', who is nominated by the College Council from among the faculty members, in all the activities of the union. It is headed by the Chairman and all other members are held responsible to engage, organise and coordinate different cultural, sports, academic and other socially relevant endeavours to the student community and to the general public. The Fine Arts Secretary coordinates all cultural and literary initiatives, Magazine Editor & magazine committee, sets annual college magazine, and the General Captain coordinates all sports related events in consultation with Physical Education Department. The Association Secretaries carry out various programmes in consultation with their departments concerned.

Due to the covid pandemic students union election did not take place in this academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of the College was established on 24th March 2014 and was named as "R. Sankar Memorial SNDP Yogam Arts & Science College Alumni Association" and was formally registered on 6th March, 2019 as per the provisions of the Societies Registration Act, 1860. Since its inception, the alumni have been consistent in holding regular meetings of the department as well as general meetings. The general body is usually held in the month of December every year as it is convenient for many of the alumnus to attend. It has contributed to the activities of the College that includes Motivational Programmes, Interactional Sessions and Career Guidance Sessions. Since the day of formation, the alumni has created a niche in the academic/infrastructure development of the College by undertaking different projects and activities. The most prominent among them is the contribution of Five Lakh and

Five Thousand Rupees to the development of the Library.

The major Activities:

1. Alumni Meet
2. Motivational and other Personality Development Programmes
3. Extending a Helping Hand
4. Refurbishment of the College Library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution is affiliated to the University of Calicut, functions under the auspices of Corporate Management of SNDP Yogam colleges. The college management committee comprising of the President, General Secretary and Education Secretary of the SNDP Yogam is the apex governing body of the institution. The College Council, consisted of Principal, all Heads of the Departments, Two elected teacher representatives, Librarian, Junior Superintendent and NCC Officer, is the statutory body form bylaws regarding academic, non- academic and administrative matters in tune with the mission and vision of the college. The Council efficiently functions to maintain discipline in the campus with a separate Discipline Committee under a teacher coordinator. The College has

a very proactive PTA which effectively interacts and productively involves in all those matters of the College, the secretary of the PTA is a teaching staff. The bodies like IQAC, NSS, NCC, Tourism Club, Career Guidance Cell, and Fine arts Club are functioning under the strict guidance of a teacher coordinator. There are teacher coordinators for admission procedures, scholarships, WWS, SSP, ASAP, DCA, RUSA, and online learning platforms. The university examinations are conducted under the close supervision of the Chief Superintendent, Senior Assistant and invigilators belongs to teacher community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows a decentralized form of governance that provides a fair amount of liberty to the faculty, staff and students to carry out activities and responsibilities that are entrusted to them as persons in charge of various organizations that play a vital role in the smooth functioning of the College. The governing body of the College headed by the Principal is supported by the Staff Council and IQAC. This governing body formulates working procedures and imparts operational duties to the staff members to discharge their responsibilities in a befitting manner. Flexibility and liberty are given to all the coordinators and programme officers of various organisations to bring out the best results. Organisations that function in such a decentralized manner include NSS, NCC, Tourism Club, Career Guidance and Counselling Cell, PEARL, Samskara, College Union, Entrepreneurship Development Cell, Anti- Ragging committee, Grievance Redressal Cell, RTI, Nature Club, Anti- Narcotic Cell and the like.

File Description	Documents
Paste link for additional information	<a href="http://www.rsmsndpcollege.org.in/activities.php">http://www.rsmsndpcollege.org.in/activities.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution successfully implemented various strategic plans in each and every academic year with the support of management, PTA, and the registered alumni association of the college. One best example for this type of activity is the renovation of the college library. An effective Library Committee is functioning in the college under the chairmanship of the Principal. The committee decides on the matters related to purchase of the library books, journals and periodicals. The library is a well-equipped computerized one, which works from 9:00 am to 4-30 pm. The library staff include a librarian and one assistant. The library has a total collection of 10753 books, 9 journals and 20 periodicals/dailies. The library is automated with Book magic software and this software is using for acquisition of books, its location, title, name of author etc. Institution has access to inflibnet facilities. There are 15 computers in the library for the easy access to e-books and e-journals. Wi-Fi connectivity is also provided for its stakeholders. All the new arrivals are displayed on separate display racks for easy identification. There is also a series of books identified as rare books and books for competitive examinations are also available for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This college affiliated to the Calicut University functions under the auspices of Corporate Management of SNDP Yogam. The management representatives supervise the functioning of all the activities of the College in compliance with the UGC regulations and directives of the Directorate of Collegiate Education, Govt. of Kerala and the Acts and Statutes of the University of Calicut. The appointment of the teaching and non-teaching staff is conducted as per the UGC and Govt. rules. The Principal with the support of the College Council takes decisions and forms by-laws regarding

academic, non- academic and administrative matters. The principal is supported and assisted by all department heads, teachers and non-teaching staff. The staff advisor is the main link for the students in extracurricular activities. An effective tutorial system is implemented through the tutors. The college PTA is also a supporting body for all the activities. All these systems are functioning in accordance with UGC rules, University rules and regulations and Kerala State Service Rules. The functioning of the institutional bodies like college staff council, PTA, various advisory committees, departments, students union, IQAC, NCC, NSS, various clubs and associations are efficient in terms of policies, service rules and procedures.

File Description	Documents
Paste link for additional information	<a href="https://rmsndpcollege.org.in/codeofconductstaff.php">https://rmsndpcollege.org.in/codeofconductstaff.php</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides welfare measures for teaching and non-teaching staff in an effective manner. As a government aided College, affiliated to University of Calicut, the institution strictly follows the government rules and regulations in this respect. All government incentives to teaching and non-teaching staff like house rent allowance, dearness allowance, interim relief, festival allowance and advance, medical re imbursement, group insurance, and regular salary increment are provided. The Provident fund advance, pension, gratuity, and all other such government welfare schemes are also provided. The other welfare measures for the staff included, maternity leave for lady staff, Paternity leave for male staff, Casual leave for 15 days for the teaching staff and 20 days for the non- teaching staff, duty leaves for staff members for attending various training programmes, orientation /refresher/workshop/seminars, etc. Honouring teachers who acquire higher academic qualifications and various faculty development programmes are also organized. Special financial aids are given to the staff on the occasion of marriage, house warming and also in the case of medical urgency. The staff is also provided with free internet and WI -fi facilities in the campus and an anti-sexual harassment committee is also functioning in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College assesses the performance of the staff through IQAC. It is done in two ways Performance Appraisal system and Feedback system

The college assesses the performance of the teaching staff every year through the performance appraisal form designed on the basis of PBAS methodology by UGC.

Performance appraisal system is functioning for non-teaching staff also. Appraisal forms containing the details of department examination passed, the the quality of work done, areas of improvement, future goals etc are evaluated and assessed.

**Feedback System** One type of feedback is student evaluation on teachers conducted by IQAC. Feedback forms are given to students to evaluate their teachers on the basis of their communication skill, teaching ability, sincerity, commitment, knowledge of the subject and overall performance in the class. Anonymity is assured while giving the feedback. The feedbacks were tabulated and the performance index was calculated and given to the teachers. After reviewing the feedback from beneficiaries, Feedback based on syllabus is done for students, teachers, alumni and parents. It is collected and each item is analysed and consolidated reports are prepared for the different stakeholders mentioned above

File Description	Documents
Paste link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf">https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a transparent and well-planned financial management system in which Government and Management are the main source of funds. The institution has mechanisms of internal and external audit . There are four levels of audit for the funds sanctioned by the Government.

**Internal Audit:** The Head Accountant and other staff conduct the internal audit and prepare financial reports which are counter-checked by the Principal. The accounts of PTA and Management are subjected to audit by authorised, qualified staff members.

**External Audit:** After a stipulated period of time, the accounts for all the grants and funds sanctioned by the Government are initially submitted to an external Chartered Accountant. The audit report with utilization certificate and all necessary ratified accounts are then submitted to the concerned sanctioned authorities. Directorate of Collegiate Education:

At the time of annual audit by Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by the college. After hearing the clarifications and corrections, the final accounts are settled. Accountant General, Kerala: The Accountant General, Kerala also conducts their periodic verification of all the accounts sanctioned by the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has distinguished strategies for the mobilization and proper utilization of funds from various sources. The major sources of income are from the following streams: Government Funded Schemes College has availed funds from the Central Government/ State Government/ Higher Education Department for programmes. Funds received from Bhoomitrasena, Scholarships, and ED Club are utilized in the most effective manner. NCC and NSS function with the fund received from the State and Central Government.

Funds received by Scholarships are collected and given to the most deserving students. University grants fund for the conduct of examinations. 80 % of the students receive education concession from the Government. Fund from PTA The fund from PTA is mobilized and utilized for students' welfare. Fund from Alumni The Alumni Association of the College plays a pivotal role in raising fund for various college activities. PD Account Balance Accumulated balance in the PD account is utilized for benefit of students alone. Fund from Cluster Colleges Cluster College is a concept developed by the Kerala State Higher Education Council. Teachers' Aid to Poor Students All members of the teaching staff contribute an amount monthly to provide financial assistance to economically backward students. Aid from the Management of College

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Performance Appraisal System :** This is done by IQAC on individual teachers at the end of each academic year. It is a method of self evaluation or feedback on their performance. The importance of this system is that it can boost one's career and help them to grow as a better teacher.

Tutorial system is a method that involves the student and the teacher. This aims at the overall development of the student and it is individualized mentoring given to a specific group of students. This will help the students to improve their cognitive and other academic abilities.

Every teacher is a mentor to students. After admission , the students are provided with a tutorial record and it will have all the details of the students including their marks in the exams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC of the college actively initiates institutional reviews and implementation of teaching learning reforms through the following methods .**

In 2020-21 academic year classes were gone online by the covid-19 pandemic situation. An action plan was discussed in the academic committee meeting among the heads of the departments, the Principal and the IQAC co-ordinator for delivering effective

teaching -learning process in the changed circumstances.

Online platforms like google meet , google class room and 'Moodle' were selected for taking online classes.

The classes were taken by the teachers based on an online time table and weekly reports of the classes were send to the IQAC . It was monitored by the college and also by the higher education department on a regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Strengthening Girl Students**

As the majority of students are girls, the College mainly focuses on the holistic and all round development of girls. The uniform system in the college is meant to ensure the safety of girls. Mentoring is also meticulously done. Counselling is provided by trained teacher-counsellors. Pearl, the Women's Development Cell in the college, is very active and conducts regular activities to promote empowerment of girls. This year, many activities were conducted for the upliftment of girls. Legal awareness classes, self defence training programmes, talks and debates on women-centric issues, quiz competitions, poster making competitions, life skill courses, scholarships including TAPS (Teachers' Aid To Poor Students), counselling facilities are some of the boons enjoyed by girls. The College boasts of the best infrastructure facilities including a well equipped library with inflibnet service, laboratories, canteen providing food at subsidized rates, cooperative store, playground, fitness centre with modern equipment, badminton court, girls' room, clean toilets, pad vending machine, incinerators and an open air auditorium. The girls are also encouraged to participate in co curricular activities and join various clubs like the Music club, the Bhumimitra club, the Birds club, Nature club, Entrepreneur Development Club and so on.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.rsmsndpcollege.org.in/share/7.1.2.pdf">https://www.rsmsndpcollege.org.in/share/7.1.2.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste management system of our college functions based on the 3R principle: Reduce, Reuse, and Recycle.

#### Solid waste management

The institution minimizes the use of paper wastage by practising communications through online platforms. Ours is a plastic-free campus. The biodegradable and non-biodegradable wastes are segregated at the source using separate bins. The organic wastes are converted into fertilizers. The institution maintains scrap yards for collecting the wooden or metal wastes. The glass bottles of chemicals are reused in the laboratory.

#### Liquid Waste Management

The institution follows water-efficient practices to minimize wastage. Chemistry laboratory follows semi micro analysis techniques. Solvents are reused after purification. The Soxhlet method of extraction is also followed. Corrosive liquids from the Chemistry lab after dilution are drained into a dedicated two chambered brick tank connected by a charcoal and brick filled passage.

#### E-waste Management

The waste collection center of the college functions efficiently in collecting and disposing e-wastes by auction to the local vendors. The students of the department of Physics repairs small electronic devices.

#### Biochemical Waste Management

The potential biochemical wastes of our college are sanitary napkins and the used cotton and bandages. These are safely incinerated before disposing into the surroundings.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the D. Any 1 of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The college has organized a number of activities for the promotion**

of human values like tolerance and harmony intended to provide an inclusive environment. With this purpose, the College has celebrated national festivals and birth and death anniversaries of great personalities like Mahatma Gandhi, Sree Narayana Guru, Jawaharlal Nehru etc. On 19th and 20th 2021, NCC organized an offline class on the importance of national integration. Lt. Colonel Arabhi took class on the subject. International Yoga Day celebrated by NCC on 21st June, 2020 was intended to instill good values in students. A blood donation camp was organized at W&C Hospital by NCC to promote the oneness of humanity. On October 2nd, 2020, Samskara, a cultural club of our college, organized a talk by Dr. Soman Katalur on 'The Message of Gandhi'. Alex Mathew's session on 'Self-awareness' held on 6th January, 2021 was helpful in promoting the idea of oneness of humanity. Haris Kunnath's session, 'Art and Self-development' was another programme in this direction. Meet with Kalpetta Narayanan, a famous Malayalam writer on 22nd March was intended to promote tolerance. Alex Mathew, Director, T-Horizon also took a class on 'Developing Scientific Temper and Essential Aspects of Research in Contemporary Society'.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has organized various activities to promote constitutional values. With this purpose, the College celebrates the Independence Day, Republic Day and such nationally significant days. As a part of the Independence Day celebrations, a quiz competition was conducted on freedom struggle by NCC, after the flag hoisting by the Principal. Republic Day also was celebrated with all festivity of patriotic feeling. NCC organized an offline class on 'The Importance of National Integration' on 19th and 20th, 2021. Lt. Colonel Arabhi took class on the topic. Rajeevan Mallisseri's session on January 15th was helpful in instilling democratic values in students, As a part of 'Meet an Expert' programme, C.K Ramachandran, Rtd IAS, Civil Service Academy, Calicut had an interaction with the students about Indian constitution on 19th March, 2021. As a part of Gandhi Jayanthi celebrations, Dr.Soman Katalur delivered a speech on 'Gandhi's

Message'. The concept of scientific temper is emphasized by the constitution. Alex Mathew, Director, T-Horizon, Muvattupuzha took a class on the topic on 18th January. The club, 'Prof. Mekhnath Saha Forum for Fostering Scientific Temper in Students' regularly displays on the notice board, articles and pictures intended to foster scientific temper in students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**B. Any 3 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has celebrated the following national and international commemorative days, events and festivals during this

year.

**International Yoga Day:** On 21st June, 2020, International Yoga Day was celebrated by NCC. The students planted trees at home and on the campus as part of yoga day.

**World Environment Day:** World Environment Day was celebrated by Samskara, P.G Department of Chemistry and NCC. Trees were planted at home by the students on that day.

**Reading Day:** The birth anniversary of PN Panikkar was celebrated as Reading Day by Samskara in our College. An elocution competition was held as part of the Reading Day.

**Onam:** Onam was celebrated by Samskara by organizing a programme named 'Nallonam'.

**Keralappiravi:** Samskara celebrated Keralappiravi organizing a programme named 'Mahithakeralam'.

**World Ozone Day:** September 16 was celebrated as World Ozone Day by P.G Department of Chemistry.

**Water Day:** March 22 was celebrated as World Day of Water by Department of Chemistry.

Apart from these, Independence Day, Republic Day, Teachers' Day, Gandhijayanthi, R.Sankar Day, Basheer Day, Sree Narayana Guru Jayanthi and Samadhi were also celebrated by the college in an appropriate manner so as to inspire the students with the noble ideals they stood for.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Greening
2. Objectives: To make the campus environment-friendly To enable the students to enjoy the rhythm of life with nature
3. The Context: The barren hill top and the absence of shady trees and plants makes the summer heat unbearable.
4. Practice: The initiatives by NSS, Nature Club, NCC and Bhumimitra Club, 'Pachathuruth' by Haritha Mission Project and Earthlings maintains the greenness of the campus.
5. Evidence of Success: a green campus with 2000 trees, Mango Park, Organic Garden with rain guard, green and serene atmosphere
6. Problems Encountered and Resources Required: Dry and rocky land & Water scarcity. This was overcome by rainwater harvesting.

1. Title: Subala
2. Objectives: To promote gender equality in the campus & To empower girls by ensuring that they benefit from quality education
3. The Context: The majority of students have been girls from its inception and from poor background and first generation learners.
4. The Practice: The college tried to sensitize both male and female students to create a harmonious atmosphere on the campus, facilitating women's empowerment through guest lectures, seminars, awareness programmes, webinars 'Udaan' and other welfare activities.
5. Evidence of Success: Most of them orientated. organized residential camp for girls
6. Problems Encountered and Resources Required: The conservative attitude of some families Most of them come from poor background.

File Description	Documents
Best practices in the Institutional website	<a href="https://rsmssndpcollege.org.in/gallery.php?id=19">https://rsmssndpcollege.org.in/gallery.php?id=19</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Most of the students in our college belong to socially and economically backward circumstances. To bridge the gap between the financially strong and weak sections of students, uniform was introduced in 2015. Most of the students who belong to low social strata are also first generation learners. Destitute students are exempted from paying General PTA fund and the deserving are provided uniforms sponsored by staff members. The facility of TAPS (Teachers' Aid To Poor Students) is also offered to the needy students. Soon after their admission to the College, an induction programme is conducted for the new students in which their common problems are discussed and possible solutions are sorted out. Mentoring is meticulously done to ensure that the mentees interact freely as well as frankly, and experience a parent figure in each teacher. The mentors have personal conversation with each mentee. Lady teachers interact with girls and teach them the need for proper diet and personal cleanliness. The mentors identify those with emotional issues and refer them for counselling. Counselling is done by trained teacher-counsellors who ensure that each counselee has sound mental health for academics and other activities.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institution affiliated to the University of Calicut follows the syllabi that are prescribed by the University. The staff council prepares an academic calendar to ensure successful implementation of the curriculum. An Academic Committee is formed to implement the curriculum. An Orientation Programme is conducted annually for the newly admitted students to introduce the academic system. Mentoring System functions to provide instruction and guidance. Handbooks are issued to record attendance and progress and to keep a note of the portions covered. Continuous Evaluation serves as a component of student monitoring. Internal marks are determined by their performance in examinations, attendance, submission of assignments, and presentation of seminar papers. PTA assists the teaching faculty in the teaching learning process by conducting regular meetings. A feedback system is implemented for staff and students to help both improve. ICT-enabled teaching is used to make curriculum delivery more engaging and effective for students. The open source educational platform 'Moodle' is introduced to enhance learning. College provides access to a good library with internet facility and MoU with certain colleges allows exchange of faculty between colleges to ensure innovative and creative curriculum delivery. Furthermore, teachers are given ample freedom to supplement university curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rsmsndpcollege.org.in/share/1.1.1Addn.pdf">https://www.rsmsndpcollege.org.in/share/1.1.1Addn.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to a well-formed academic calendar in scheduling the academic transaction and evaluation during the

academic year 2020-21. The calendar is formed in the beginning of the academic and discussed in the academic council and staff council before implementing. A meeting of the HoDs is convened to discuss and implement practically. It includes the date of commencement of the semester, dated of first internal exam, date of submission of mark lists, the dates of class PTA, date of model examination, date of submission of mark lists, submission of APC, end semester date and the date of uploading the internal marks in the university website. The first and the last two entries are subjected to university rules, whereas the rest is met with meticulously by the college. The UG and PG have separate schedules and conscious efforts are taken to meet the deadlines by every department. The academic success and performance of the college has a direct bearing on the adherence to the academic calendar. It not only provides a sense of direction to the stakeholders, but brings in decorum in transacting knowledge.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://rsmsndpcollege.org.in/academiccalendar.php">https://rsmsndpcollege.org.in/academiccalendar.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
8	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
5	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
132	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

RSM SNDP Yogam Arts and Science College affiliated to the University of Calicut follows the curriculum that is prescribed by the University. This curriculum is a unique blend of diverse courses that meet the demands and expectations of students as per the needs of the present era. Out of the 212 courses that are offered by the college, 39 courses exclusively address cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability. Of the 39 courses seven of them deal with professional ethics and the rest address matters related to gender equity, human values and sustainable development. Besides these regular courses attention is given to conduct significant programmes that instill in the minds of students the need to comprehend and execute matters taking into consideration these cross cutting issues that are essential for peaceful coexistence. Cocurricular activities that are organized under this perspective include talks on Gender sensitive concepts, anti-narcotic drive, waste management, and green protocol. Various clubs and organizations like

Bhoomitra Sena Club, Birds Club, Nature Club and Samskara conduct programmes related to human values, national integrity, gender equity, environment and sustainability. NSS and NCC also organize various activities that relate to these fundamental aspects.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

305

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf">https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf">https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**295**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**107**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A well-planned evaluation mechanism assesses the learning levels of students and caters to all students. Soon after admission, an Induction Programme, 'Our Students, Our Pride' is conducted for students of all departments. The orientation programme aims to provide awareness about the course, examination pattern and career prospects in the respective programmes. Socio-economic survey is conducted to identify their academic and non-academic background and categorizes students into average, advanced and slow learners. Bridge course is offered to students who have switched disciplines after their secondary education to familiarize them with the fundamentals of their subject. Remedial classes are offered to slow learners to enhance academic performance. Departments offer certificate courses and enrichment programmes such as Flair, Ascent, DCA, Web Art, and Certificate Course in Soil Chemistry and so on to cater to all the students. Interaction with Alumni and eminent personalities, Group discussions, Quiz Competitions, and Online and Offline Industrial Visits are arranged for the students. Mentoring and counselling sessions are offered to the needy students. PTA meetings are conducted in each semester to interact with parents and to enhance students' performance.

File Description	Documents
Paste link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.2.1supporting(1).pdf">https://www.rsmsndpcollege.org.in/share/2.2.1supporting(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
793	34

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College learning caters to advanced learners, average learners and slow learners. Student- centric methods such as projects, discussions, debates, problem solving methods, presentations, competitions, and hands-on training, discussions and peer group learning highly benefit the student community. Use of ICT and E - resources by students is encouraged. Field projects provide the students with real world experience for developing leadership, and administrative skills.

Our college offers:

#### 1. Ascent

Ascent develops English communication skills through hands-on training in speaking and writing.

#### 2. Skill Enrichment Methods

IT-exhibitions, poster-making, digital magazines and technical festshone students' creative skills. The Computer Science department encourages enrolment of students in MOOCS and assignment submission through MOODLE.

#### 3. Industry Visits

Practical working environment of companies via industrial visits increase awareness of the industrial sector.

#### 4. Peer Learning

Peer learning provides mutual interaction which helps academically weak students positively.

#### 5. The Entrepreneurial Development Club

Workshops by Entrepreneurial Club inculcate entrepreneurial skills in students.

#### 6. Interaction with Former Students

Students are inspired and motivated through former students' interaction and experience sharing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rmsndpcollege.org.in/share/5.1.1.pdf">https://rmsndpcollege.org.in/share/5.1.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The exponential growth of communication technology, computer networks and information technology and their integration offers numerous opportunities for teaching and learning. ICT has transformed the nature and process of teaching and learning. Along with the traditional chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students to advanced knowledge and practical learning. This ICT based environment enables teachers and students to access and share information in diverse communication styles and format. The Academic Year 2020-2021 was drastically affected by Covid-19: the situation demanded that teachers and students learn, adopt and practise ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. College has a moodle site. In this context, the IQAC conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year. Teachers of all Departments also attended the e-content programmes organised by other Universities and colleges. Facilitated by these programmes, the teachers are regularly using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

<b>14</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>385</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p><b>The transparent system of internal assessment employs utmost rigour in an impartial manner.</b></p> <p><b>Internal Evaluation:</b> Internal Assessment evaluates academic performance, behavioural aspects and soft skills of students. Assignments which are designed to improve soft skills, interpersonal relationships and social commitment, enable the students to learn and think independently</p> <p><b>Transparency:</b> A transparent system for continuous evaluation involves the faculty, students and parents.</p> <p><b>Attendance:</b> Automated attendance ensures transparency and fairness. Hourly attendance is taken in morning and afternoon.</p> <p><b>Conduct of Examination:</b>Two assessments, including model</p>	

examinations are conducted in each semester.

**Internal Exams:** Dates of two terminal exams per semester are announced in advance and marks are collected by the Internal Exam Coordinator and displayed on the notice board of the departments concerned.

**Additional Exam:** Retests are conducted by departments to ensure that absenteeism during regular examination does not affect students' internal marks

**Redressal Committee:** Mark discrepancies, if any, are addressed by the redressal committee. Final internal marks are uploaded to the university website.

PTA meetings are held once per semester to discuss the academic progress of students. Parents interact with teachers freely.

**Recognition:** Students are rewarded for their academic, sports and cultural achievements through endowments and awards in a public ceremony.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.5.1new.pdf">https://www.rsmsndpcollege.org.in/share/2.5.1new.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examination calendar is prepared at the commencement of the odd semesters in June every academic year and it is duly informed to the students through the College Calendar. The exams are conducted with proper seating arrangements and teachers take up invigilation duties.

**Efficiency:** University rules and regulations are strictly followed in the valuation of answer scripts. The students can apply for revaluation by remitting the prescribed University fees in the appropriate format within the timeframe stipulated by the university. From admission to examination; everything is managed online.

**Transparency:** Examination malpractices are strictly dealt with

when such cases are reported. The transparency of the examination system enables the students to seek redressal for evaluation-related grievances.

**Mimesis:** Internal examinations are held in the same pattern as the university, from the setting of printed question papers to answer sheets with main and additional sheets.

**Redressal Mechanism:** The Grievance Redressal Forum at the Department level and Grievance Redressal Cell at College level deal with student grievances. All student grievances are effectively handled by these bodies.

**Student Advisor:** The Student Advisor helps the students in matters related to complaints in the evaluation process. He/she functions as a link between the students and the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.5.2%20new.pdf">https://www.rsmsndpcollege.org.in/share/2.5.2%20new.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

POs, PSOs and Cos are indicators of the efficacy of syllabus delivery to the beneficiaries. The College checks the effective transmission of POs, PSOs and COs to the stakeholders through test papers, seminars and assignments. Each student's academic and extra-curricular performance is marked in a document. The performance of the students in the university examination also checks the effectiveness of programme delivery. The assessment tools used are:

**University Examination:** University examinations are held at the end of all the six semesters. Centralized Valuations Camps are organized to evaluate the answer scripts to publish results.

**Model Examination:** Two College examinations in each semester make the students familiar with the university examination pattern and valuation methods.

**Class Tests:** Centralized examinations and class tests check if proper syllabus delivery is done. Classroom performance is stringently monitored for the efficient delivery of the PO, PSO and CO.

**Feedback:** Student feedback on PO, PSO and CO is regularly done. Feedbacks on curriculum, teaching-learning and outcome are evaluated. Analysis of the Feedback forms helps the institution to strengthen its weak points, and address challenges.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.rsmsndpcollege.org.in/share/2.6.1%20(1).pdf">https://www.rsmsndpcollege.org.in/share/2.6.1%20(1).pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Multiple tools are employed to evaluate the attainment levels of POs, PSOs and COs among students. Subject knowledge, student skills, and critical thinking capacity are assessed through a series of tests, Seminars, Assignments, Debates, Group discussions, End Semester Model Examinations and Personal interactions. Student diaries are maintained by the departments which allow the mentor to observe the performance levels of each student in curricular as well as co-curricular activities. University semester examination results also measure the level of attainment.

Most departments organize departmental seminars, surveys, presentations, debates and internship dealing with contemporary social, political, economic, ethical and environmental issues. The awareness and sensitivity level of students is gauged from the appreciable student participation in activities. Dynamic student participation in NCC, NSS and departmental activities attest to their sense of ethical and responsible citizenship. Alumni qualify in various competitive examinations and are absorbed in various organizations: this proves the accomplishment of their employability. Student-feedback on curriculum, teaching-learning and outcome are taken, evaluated

and consolidated. It is found to be a perfect indicator of the course objectives. Furthermore University Exam results of the previous year are analysed and considered to enhance the teaching and learning activities for the coming year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

193

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rsmsndpcollege.org.in/share/aqar/SSS-1.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has an innovation system in place that includes a number of programmes for knowledge generation and transfer in order to prepare students to deal with environmental changes. It includes the following departmental and other types of initiatives:

The Entrepreneurship Development Club has conducted a training programme for the students in cement pot making and cloth bags.

The PG Department of Chemistry implemented a Soil Analysis Project through the students of the department for benefits of farmers of neighbourhood of the college. The Department also organised a hands on training on soap making and sanitizer making.

The Department of Commerce has conducted a certificate Course in Business Communication Skills to enhance communication skills of the students.

The Department of Computer Science has conducted all courses of the syllabus through MOODLE to the students using different user id and pass word.

The English Department offered Spoken English Course - 'ASCENT' , a curriculum for enhancing effective communication skills in the English language.

NSS Units also made numerous activities to disseminate innovative knowledge to the student community. NSS volunteers created notepads for the various programmes of the college in order to improve one's ability to make items by hand and to cut costs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rsmsndpcollege.in/">https://rsmsndpcollege.in/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	<a href="https://www.rsmsndpcollege.org.in/research.php">https://www.rsmsndpcollege.org.in/research.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College's extension activities in the neighbourhood community were primarily conducted through the National Service Scheme (NSS), the National Cadet Corps (NCC), and individual teaching departments. Following extension activities were undertaken during this academic year.

#### Blood Donation Camp

NCC unit of the college conducted a Blood Donation Camp in association with Government Hospital for Women and Child, Kottaparamba, Kozhikode on 22nd and 23rd March, 2021.

#### AIDS Awareness Rally

As part of the World AIDS Day, NSS volunteers of the college conducted in the Kollam town in order to raising awareness about the AIDS pandemic among the local community.

**Soil card distribution**

The students of Chemistry Department collected the soil samples from neighbourhood and analyzed, and the soil card were distributed.

**Soap making**

The PG Department of Chemistry has organized a hands-on training programme in soap making for the Vanitha Vedi (women forum) members of Young Tigers Club, Puliyancheri with the aim of empowering the people around the college.

**Sanitizer making**

The PG Department of Chemistry has organized a hands-on training programme for the members of the Vanitha Vedi (women forum) of Young Tigers Club, Puliyancheri with the aim of making them self-sufficient in sanitizers.

File Description	Documents
Paste link for additional information	<a href="https://www.rsmsndpcollege.org.in/gallery.php?id=8">https://www.rsmsndpcollege.org.in/gallery.php?id=8</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1251

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

3

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College maintains its eco-friendly campus at the top of the Kunyoramala hill, blending with nature. This College meets the requirement of quality education in all aspects of the academic and associated fields. To accommodate 759 students well, we have 21 ventilated, and well-equipped classrooms with wireless microphones, white/green/blackboards, etc. Out of them, 14 are ICT-enabled rooms facilitated with projectors and other requirements. 5 well-equipped laboratories are functioning in the College - 3 for Chemistry, 1 for Physics and 1 for Computer Science Department. A seminar hall is available to conduct various academic and non-academic activities. An auditorium is maintained to host programs for wide audience. A well-organized

library with books of syllabus and additional references, along with periodicals, magazines, and journals is available to the students. Online resources like NLIST, e-journals, etc are accessible from the library. There is an e-Resource Corner with a free internet facility. LCDTV with internet facility is available to conduct video classes. Generator and UPS ensure uninterrupted power supply to the laboratories and classrooms, A cooperative store with the essential requirement is available. Common amenity centers include counseling cell, common girls room, canteen, etc are available. A well-planned layout of the Infrastructure facilitates and supports teaching-learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers diverse facilities for sports and cultural activities along with yoga, meditation, and gym to ensure the expansion of cognitive as well as non - cognitive maturity. Skillful and intrigued students are being given proper training for university and state-level competition along with proper facilities, both indoor and outdoor like badminton court, table tennis board, etc. Cultural programs are being a part of college days thanks to the Fine arts club, open stage and auditorium are always available for this. A yoga center is made available both staff and students for practicing yoga and meditation. A recreation club also functions in the College to provide social interaction and a less competitive environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3174280

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully equipped to handle the academic needs of the student community by creating an ideal environment for providing learning assistance. The library functions from 9.00AM to 4.30PM on all working days including Saturdays and also during vacations. The computerized central library caters to the need of the entire student community, Research Scholars and staff both teaching and non-teaching of the college. The central library area spans 1980 square feet and possesses a collection of 10753 books, 9 journals, 20 periodicals/dailies kept in an organized manner and displayed in the library in addition the library has a separate collection of books for competitive examination

All the functions of the library have been automated using Book Magic software, 4.0 version developed by meshillogic software consultants, Kinfra industrial park, Calicut. The module of the software is acquisition, data entry, circulation, stock verification and OPAC (online public access catalogue)

Searching and retrieving of books are made fast and easy by using computerized catalogue service, providing Bibliographical information about the documents and it's availability in the library. The library uses barcode technology for speedy issue/return operations.

INFCIBNET AREANA with 15 computers is also functioning in the library. Inflibnet provides e-books, e-Journals, doctoral theses etc. through N-List. Students can download and take printout of the resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

35400

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

When the college shifted to Kunnyormala In 2004 athere was no internet connectlon. BSNL Wlmax service was made available after 5years, the data speed was very slow and there were range Issues . BSNL Broadband was Initiated though the earlier difficulties still persisted. Optical Fibre Cable lmpoved the

peed of internet connectivity with 100 Mbps. Kerale Vision is the internet service provider at present and internet connectivity is being utilized at the College office, Principal's chamber, IQAC room, staff rooms, and laboratories. Fourteen classrooms of all the departments are ICT enabled with LAN connectivity, and a portable LCD projector is set in the Computer science Lab with internet connectivity. Computers and printers are arranged in all the departments, office, library Inlibnet, IQAC room and MSC chemistry laboratory. Scanners are being used at the office, IQAC room and the Computer Science Lab. An electronic announcement system is being used for important announcements as well as prayer, hour bell. Surveillance cameras have been strategically located on the ground floor, first floor, and Principal's room. Some teachers have effectively implemented Moodle for classroom teaching. Most teachers avoid paper for internal examination and depend on smartphones. Whatsapp class groups have been formed to circulate official departmental messages to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

3174280

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established a well-organized infrastructure for office administration and academic interaction and is being maintained by a committee that supervises the planning, development, and maintenance of the academic and physical assets. The College Junior Superintendent manages and monitors the purchase, upkeep, annual stocktaking, etc. Academic - The heads of each department supervise the overall functioning of the academic resources. The physical equipment in the staff room and the classrooms, namely LCD projector and so on are effectively utilized and maintained by the teaching staff. Library- A librarian and two library assistants manage the library. The books, journals, and newspapers are available to the staff and students. Infiibnet service is available in the library. The OPAC is utilized and efficiently maintained in the library. Purchase of books and annual stocktaking are the responsibility of the library staff. Laboratories -There are 3 laboratories for Chemistry, Physics and Computer Science degree programs and 2 laboratories for the Postgraduate program. The upkeep and cleanliness of the laboratories are under the charge of a teacher from the department and lab assistants. Auditorium- a well-furnished auditorium was recently constructed . There is sufficient furniture to accommodate the students for College arts festivals and other events. Sports

Facility - Facilities include gym, a badminton court, football ground, cricket ground, table tennis equipment, etc are supervised by Physical education faculty. IT infrastructure - the monitoring of the computers and wifi system is supervised by teachers from the Department of Computer Science. Regular maintenance is ensured to provide network connectivity in the office end departments. General Maintenance- The cleanliness and maintenance of the rooms is done by two full-time cleaning staff. The College premises are kept clean and tidy at all times. 3 security guards work day and night to ensure safety and security. A part-time plumber and a gardener are also employed in the College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

86

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.rsmsndpcollege.org.in/share/5.1.3.pdf">https://www.rsmsndpcollege.org.in/share/5.1.3.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

186

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

186

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

<b>5.2 - Student Progression</b>
<b>5.2.1 - Number of placement of outgoing students during the year</b>
<b>5.2.1.1 - Number of outgoing students placed during the year</b>
<b>8</b>

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

97

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The College has an active Student Council named 'College Union' elected democratically each year by all the students under Presidential System of election as per the guidelines stipulated by the Lyngdoh Committee and the University of Calicut. The College Union is composed of a Chairman, a Vice - Chairman, a General Secretary, a Joint Secretary, a Fine Arts Secretary, a Magazine Editor, a General Captain for Sports and Games, a University Union Councillor, five Association Secretaries representing each department, four Representatives for first, second and third year UG classes and the PG classes. The Union is directed and mentored by a 'Staff Advisor', who is nominated by the College Council from among the faculty members, in all the activities of the union. It is headed by the Chairman and all other members are held responsible to engage, organise and coordinate different cultural, sports, academic and other socially relevant endeavours to the student community and to the general public. The Fine Arts Secretary coordinates all cultural and literary initiatives, Magazine Editor & magazine committee, sets annual college magazine, and the General Captain coordinates all sports related events in consultation with Physical Education

Department. The Association Secretaries carry out various programmes in consultation with their departments concerned.

Due to the covid pandemic students union election did not take place in this academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of the College was established on 24th March 2014 and was named as "R. Sankar Memorial SNDP Yogam Arts & Science College Alumni Association" and was formally registered on 6th March, 2019 as per the provisions of the Societies Registration Act, 1860. Since its inception, the alumni have been consistent in holding regular meetings of the department as well as general meetings. The general body is usually held in the month of December every year as it is convenient for many of the alumnus to attend. It has contributed to the activities of the

College that includes Motivational Programmes, Interactional Sessions and Career Guidance Sessions. Since the day of formation, the alumni has created a niche in the academic/infrastructure development of the College by undertaking different projects and activities. The most prominent among them is the contribution of Five Lakh and Five Thousand Rupees to the development of the Library.

The major Activities:

1. Alumni Meet
2. Motivational and other Personality Development Programmes
3. Extending a Helping Hand
4. Refurbishment of the College Library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution is affiliated to the University of Calicut, functions under the auspices of Corporate Management of SNDP Yogam colleges. The college management committee comprising of the President, General Secretary and Education Secretary of the SNDP Yogam is the apex governing body of the institution. The College Council, consisted of Principal, all Heads of the

Departments, Two elected teacher representatives, Librarian, Junior Superintendent and NCC Officer, is the statutory body form bylaws regarding academic, non- academic and administrative matters in tune with the mission and vision of the college. The Council efficiently functions to maintain discipline in the campus with a separate Discipline Committee under a teacher coordinator. The College has a very proactive PTA which effectively interacts and productively involves in all those matters of the College, the secretary of the PTA is a teaching staff. The bodies like IQAC, NSS, NCC, Tourism Club, Career Guidance Cell, and Fine arts Club are functioning under the strict guidance of a teacher coordinator. There are teacher coordinators for admission procedures, scholarships, WWS, SSP, ASAP, DCA, RUSA, and online learning platforms. The university examinations are conducted under the close supervision of the Chief Superintendent, Senior Assistant and invigilators belongs to teacher community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College follows a decentralized form of governance that provides a fair amount of liberty to the faculty, staff and students to carry out activities and responsibilities that are entrusted to them as persons in charge of various organizations that play a vital role in the smooth functioning of the College. The governing body of the College headed by the Principal is supported by the Staff Council and IQAC. This governing body formulates working procedures and imparts operational duties to the staff members to discharge their responsibilities in a befitting manner. Flexibility and liberty are given to all the coordinators and programme officers of various organisations to bring out the best results. Organisations that function in such a decentralized manner include NSS, NCC, Tourism Club, Career Guidance and Counselling Cell, PEARL, Samskara, College Union, Entrepreneurship Development Cell, Anti- Ragging committee, Grievance Redressal Cell, RTI, Nature Club, Anti- Narcotic Cell and the like.

File Description	Documents
Paste link for additional information	<a href="http://www.rsmsndpcollege.org.in/activities.php">http://www.rsmsndpcollege.org.in/activities.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution successfully implemented various strategic plans in each and every academic year with the support of management, PTA, and the registered alumni association of the college. One best example for this type of activity is the renovation of the college library. An effective Library Committee is functioning in the college under the chairmanship of the Principal. The committee decides on the matters related to purchase of the library books, journals and periodicals. The library is a well-equipped computerized one, which works from 9:00 am to 4-30 pm. The library staff include a librarian and one assistant. The library has a total collection of 10753 books, 9 journals and 20 periodicals/dailies. The library is automated with Book magic software and this software is using for acquisition of books, its location, title, name of author etc. Institution has access to inflibnet facilities. There are 15 computers in the library for the easy access to e-books and e-journals. Wi-Fi connectivity is also provided for its stakeholders. All the new arrivals are displayed on separate display racks for easy identification. There is also a series of books identified as rare books and books for competitive examinations are also available for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This college affiliated to the Calicut University functions under the auspices of Corporate Management of SNDP Yogam. The management representatives supervise the functioning of all the activities of the College in compliance with the UGC regulations and directives of the Directorate of Collegiate Education, Govt. of Kerala and the Acts and Statutes of the University of Calicut. The appointment of the teaching and non-teaching staff is conducted as per the UGC and Govt. rules. The Principal with the support of the College Council takes decisions and forms by-laws regarding academic, non-academic and administrative matters. The principal is supported and assisted by all department heads, teachers and non-teaching staff. The staff advisor is the main link for the students in extracurricular activities. An effective tutorial system is implemented through the tutors. The college PTA is also a supporting body for all the activities. All these systems are functioning in accordance with UGC rules, University rules and regulations and Kerala State Service Rules. The functioning of the institutional bodies like college staff council, PTA, various advisory committees, departments, students union, IQAC, NCC, NSS, various clubs and associations are efficient in terms of policies, service rules and procedures.

File Description	Documents
Paste link for additional information	<a href="https://rsmsndpcollege.org.in/codeofconductstaff.php">https://rsmsndpcollege.org.in/codeofconductstaff.php</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides welfare measures for teaching and non-teaching staff in an effective manner. As a government aided College, affiliated to University of Calicut, the institution strictly follows the government rules and regulations in this respect. All government incentives to teaching and non-teaching staff like house rent allowance, dearness allowance, interim relief, festival allowance and advance, medical re imbusement, group insurance, and regular salary increment are provided. The Provident fund advance, pension, gratuity, and all other such government welfare schemes are also provided. The other welfare measures for the staff included, maternity leave for lady staff, Paternity leave for male staff, Casual leave for 15 days for the teaching staff and 20 days for the non- teaching staff, duty leaves for staff members for attending various training programmes, orientation /refresher/workshop/seminars, etc. Honouring teachers who acquire higher academic qualifications and various faculty development programmes are also organized. Special financial aids are given to the staff on the occasion of marriage, house warming and also in the case of medical urgency. The staff is also provided with free internet and WI-fi facilities in the campus and an anti-sexual harassment committee is also functioning in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College assesses the performance of the staff through IQAC. It is done in two ways Performance Appraisal system and Feedback system

The college assesses the performance of the teaching staff every year through the performance appraisal form designed on the basis of PBAS methodology by UGC.

Performance appraisal system is functioning for non-teaching staff also. Appraisal forms containing the details of department examination passed, the the quality of work done, areas of improvement, future goals etc are evaluated and assessed.

Feedback System One type of feedback is student evaluation on teachers conducted by IQAC. Feedback forms are given to students to evaluate their teachers on the basis of their communication skill, teaching ability, sincerity, commitment, knowledge of the subject and overall performance in the class. Anonymity is assured while giving the feedback. The feedbacks were tabulated and the performance index was calculated and given to the teachers. After reviewing the feedback from beneficiaries, Feedback based on syllabus is done for students, teachers, alumni and parents. It is collected and each item is analysed and consolidated reports are prepared for the different

stakeholders mentioned above

File Description	Documents
Paste link for additional information	<a href="https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf">https://www.rsmsndpcollege.org.in/share/Report_on_feedback.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a transparent and well-planned financial management system in which Government and Management are the main source of funds. The institution has mechanisms of internal and external audit . There are four levels of audit for the funds sanctioned by the Government.

**Internal Audit:** The Head Accountant and other staff conduct the internal audit and prepare financial reports which are counter-checked by the Principal. The accounts of PTA and Management are subjected to audit by authorised, qualified staff members.  
**External Audit:** After a stipulated period of time, the accounts for all the grants and funds sanctioned by the Government are initially submitted to an external Chartered Accountant. The audit report with utilization certificate and all necessary ratified accounts are then submitted to the concerned sanctioned authorities. Directorate of Collegiate Education:

At the time of annual audit by Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by the college. After hearing the clarifications and corrections, the final accounts are settled. Accountant General, Kerala: The Accountant General, Kerala also conducts their periodic verification of all the accounts sanctioned by the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has distinguished strategies for the mobilization and proper utilization of funds from various sources. The major sources of income are from the following streams: Government Funded Schemes College has availed funds from the Central Government/ State Government/ Higher Education Department for programmes. Funds received from Bhoomitrasena, Scholarships, and ED Club are utilized in the most effective manner. NCC and NSS function with the fund received from the State and Central Government.

Funds received by Scholarships are collected and given to the most deserving students. University grants fund for the conduct of examinations. 80 % of the students receive education concession from the Government. Fund from PTA The fund from PTA is mobilized and utilized for students' welfare. Fund from Alumni The Alumni Association of the College plays a pivotal role in raising fund for various college activities. PD Account Balance Accumulated balance in the PD account is utilized for benefit of students alone. Fund from Cluster Colleges Cluster

College is a concept developed by the Kerala State Higher Education Council. Teachers' Aid to Poor Students All members of the teaching staff contribute an amount monthly to provide financial assistance to economically backward students. Aid from the Management of College

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Performance Appraisal System :** This is done by IQAC on individual teachers at the end of each academic year. It is a method of self evaluation or feedback on their performance. The importance of this system is that it can boost one's career and help them to grow as a better teacher.

**Tutorial system** is a method that involves the student and the teacher. This aims at the overall development of the student and it is individualized mentoring given to a specific group of students. This will help the students to improve their cognitive and other academic abilities.

Every teacher is a mentor to students. After admission , the students are provided with a tutorial record and it will have all the details of the students including their marks in the exams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC of the college actively initiates institutional reviews**

and implementation of teaching learning reforms through the following methods .

In 2020-21 academic year classes were gone online by the covid-19 pandemic situation. An action plan was discussed in the academic committee meeting among the heads of the departments, the Principal and the IQAC co-ordinator for delivering effective teaching -learning process in the changed circumstances.

Online platforms like google meet , google class room and 'Moodle' were selected for taking online classes.

The classes were taken by the teachers based on an online time table and weekly reports of the classes were send to the IQAC . It was monitored by the college and also by the higher education department on a regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### Strengthening Girl Students

As the majority of students are girls, the College mainly focuses on the holistic and all round development of girls. The uniform system in the college is meant to ensure the safety of girls. Mentoring is also meticulously done. Counselling is provided by trained teacher-counsellors. Pearl, the Women's Development Cell in the college, is very active and conducts regular activities to promote empowerment of girls. This year, many activities were conducted for the upliftment of girls. Legal awareness classes, self defence training programmes, talks and debates on women-centric issues, quiz competitions, poster making competitions, life skill courses, scholarships including TAPS (Teachers' Aid To Poor Students), counselling facilities are some of the boons enjoyed by girls. The College boasts of the best infrastructure facilities including a well equipped library with inflibnet service, laboratories, canteen providing food at subsidized rates, cooperative store, playground, fitness centre with modern equipment, badminton court, girls' room, clean toilets, pad vending machine, incinerators and an open air auditorium. The girls are also encouraged to participate in co curricular activities and join various clubs like the Music club, the Bhumimitra club, the Birds club, Nature club, Entrepreneur Development Club and so on.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.rsmsndpcollege.org.in/share/7.1.2.pdf">https://www.rsmsndpcollege.org.in/share/7.1.2.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste management system of our college functions based on the 3R principle: Reduce, Reuse, and Recycle.

**Solid waste management**

The institution minimizes the use of paper wastage by practising communications through online platforms. Ours is a plastic-free campus. The biodegradable and non-biodegradable wastes are segregated at the source using separate bins. The organic wastes are converted into fertilizers. The institution maintains scrap yards for collecting the wooden or metal wastes. The glass bottles of chemicals are reused in the laboratory.

**Liquid Waste Management**

The institution follows water-efficient practices to minimize

wastage. Chemistry laboratory follows semi micro analysis techniques. Solvents are reused after purification. The Soxhlet method of extraction is also followed. Corrosive liquids from the Chemistry lab after dilution are drained into a dedicated two chambered brick tank connected by a charcoal and brick filled passage.

#### E-waste Management

The waste collection center of the college functions efficiently in collecting and disposing e-wastes by auction to the local vendors. The students of the department of Physics repairs small electronic devices.

#### Biochemical Waste Management

The potential biochemical wastes of our college are sanitary napkins and the used cotton and bandages. These are safely incinerated before disposing into the surroundings.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for**

D. Any 1 of the above

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has organized a number of activities for the promotion of human values like tolerance and harmony intended to provide an inclusive environment. With this purpose, the College has celebrated national festivals and birth and death anniversaries of great personalities like Mahatma Gandhi, Sree Narayana Guru, Jawaharlal Nehru etc. On 19th and 20th 2021, NCC organized an offline class on the importance of national integration. Lt. Colonel Arabhi took class on the subject. International Yoga Day celebrated by NCC on 21st June, 2020 was intended to instill good values in students. A blood donation camp was organized at W&C Hospital by NCC to promote the oneness of humanity. On October 2nd, 2020, Samskara, a cultural club of our college, organized a talk by Dr. Soman Katalur on 'The Message of Gandhi'. Alex Mathew's session on 'Self-awareness' held on 6th January, 2021 was helpful in promoting the idea of oneness of humanity. Haris Kunnath's session, 'Art and Self-development' was another programme in this direction. Meet with Kalpetta Narayanan, a famous Malayalam writer on 22nd March was intended to promote tolerance. Alex Mathew, Director, T-Horizon also took a class on 'Developing Scientific Temper and Essential Aspects of Research in Contemporary Society'.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has organized various activities to promote constitutional values. With this purpose, the College celebrates the Independence Day, Republic Day and such nationally significant days. As a part of the Independence Day celebrations, a quiz competition was conducted on freedom struggle by NCC, after the flag hoisting by the Principal. Republic Day also was celebrated with all festivity of patriotic feeling. NCC organized an offline class on 'The Importance of National Integration' on 19th and 20th, 2021. Lt. Colonel Arabhi took class on the topic. Rajeevan Mallisseri's session on January 15th was helpful in instilling democratic values in students, As a part of 'Meet an Expert' programme, C.K Ramachandran, Rtd IAS, Civil Service Academy, Calicut had an interaction with the students about Indian constitution on 19th March, 2021. As a part of Gandhi Jayanthi celebrations, Dr.Soman Katalur delivered a speech on 'Gandhi's Message'. The concept of scientific temper is emphasized by the constitution. Alex Mathew, Director, T-Horizon, Muvattupuzha took a class on the topic on 18th January. The club, 'Prof. Mekhnath Saha Forum for Fostering Scientific Temper in Students' regularly displays on the notice board, articles and pictures intended to foster scientific temper in students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

**B. Any 3 of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College has celebrated the following national and international commemorative days, events and festivals during this year.

**International Yoga Day:** On 21st June, 2020, International Yoga Day was celebrated by NCC. The students planted trees at home and on the campus as part of yoga day.

**World Environment Day:** World Environment Day was celebrated by Samskara, P.G Department of Chemistry and NCC. Trees were planted at home by the students on that day.

**Reading Day:** The birth anniversary of PN Panikkar was celebrated as Reading Day by Samskara in our College. An elocution competition was held as part of the Reading Day.

**Onam:** Onam was celebrated by Samskara by organizing a programme named 'Nallonam'.

Keralappiravi: Samskara celebrated Keralappiravi organizing a programme named 'Mahithakeralam'.

World Ozone Day: September 16 was celebrated as World Ozone Day by P.G Department of Chemistry.

Water Day: March 22 was celebrated as World Day of Water by Department of Chemistry.

Apart from these, Independence Day, Republic Day, Teachers' Day, Gandhijayanthi, R.Sankar Day, Basheer Day, Sree Narayana Guru Jayanthi and Samadhi were also celebrated by the college in an appropriate manner so as to inspire the students with the noble ideals they stood for.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title:Greening
2. Objectives:To make the campus environment-friendly To enable the students to enjoy the rhythm of life with nature
3. The Context:The barren hill top and the absence of shady trees and plants makes the summer heat unbearable.
4. Practice:The initiatives by NSS, Nature Club, NCC and Bhumimitra Club, 'Pachathuruth' by HarithaMission Project and Earthlings maintains the greenness of the campus.
5. Evidence of Success:a green campus with2000 trees,MangoPark,Organic Garden with rain guard,green and serene atmosphere
6. Problems Encountered and Resources Required: Dry and rocky land&Water scarcity.This was overcome by rainwater

harvesting.

1. Title: Subala
2. Objectives: To promote gender equality in the campus & To empower girls by ensuring that they benefit from quality education
3. The Context: The majority of students have been girls from its inception and from poor background and first generation learners.
4. The Practice: The college tried to sensitize both male and female students to create a harmonious atmosphere on the campus, facilitating women's empowerment through guest lectures, seminars, awareness programmes, webinars 'Udaan' and other welfare activities.
5. Evidence of Success: Most of them orientated. organized residential camp for girls
6. Problems Encountered and Resources Required: The conservative attitude of some families Most of them come from poor background.

File Description	Documents
Best practices in the Institutional website	<a href="https://rsmsndpcollege.org.in/gallery.php?id=19">https://rsmsndpcollege.org.in/gallery.php?id=19</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Most of the students in our college belong to socially and economically backward circumstances. To bridge the gap between the financially strong and weak sections of students, uniform was introduced in 2015. Most of the students who belong to low social strata are also first generation learners. Destitute students are exempted from paying General PTA fund and the deserving are provided uniforms sponsored by staff members. The facility of TAPS (Teachers' Aid To Poor Students) is also offered to the needy students. Soon after their admission to the College, an induction programme is conducted for the new students in which their common problems are discussed and possible solutions are sorted out. Mentoring is meticulously

done to ensure that the mentees interact freely as well as frankly, and experience a parent figure in each teacher. The mentors have personal conversation with each mentee. Lady teachers interact with girls and teach them the need for proper diet and personal cleanliness. The mentors identify those with emotional issues and refer them for counselling. Counselling is done by trained teacher-counsellors who ensure that each counselee has sound mental health for academics and other activities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under -

1. To achieve the Title "College with Potential for Excellence"
- 2.. To create an enabling environment for holistic development of Students, Faculty and Support Staff;
3. To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students;
4. To fulfil its Social Obligations, in the manner of providing formal & informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders;
5. To create awareness and initiate measures for Protecting and Promoting Environment;
6. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty;