YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution R SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE ,KOYILANDY

- Name of the Head of the institution Dr. Sujesh C P

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 04962210354

- Mobile no 8547521412

- Registered e-mail rsmsndpyogamcollege@yahoo.com

- Alternate e-mail rsmsndpyogamcollege@gmail.com

- Address R Sankar Memorial SNDP Yogam Arts & Science College,Koyilandy

- City/Town Koyilandy

- State/UT Kerala

- Pin Code 673305

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Calicut University**

- Name of the IQAC Coordinator   **Chandni P M**

- Phone No.   **9496134610**

- Alternate phone No.   **8848232320**

- Mobile   **9496134610**

- IQAC e-mail address   **pmchandni@gmail.com**

- Alternate Email address   **docrsmsndpyogam@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://rsmsndpcollege.org.in/aqar.php

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://rsmsndpcollege.org.in/academiccalender.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.83**	**2021**	**16/03/2021**	**15/03/2026**

6.Date of Establishment of IQAC   **12/08/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `11`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Academic and Administrative Planning: Developed and monitored the academic calendar and departmental action plans. Conducted bridge courses, centralized internal exams, and ensured smooth implementation of timetables and duty rosters.`

`Teaching-Learning Enhancements: Promoted ICT-enabled teaching and innovative methods. Organized orientation programs and initiated remedial courses based on performance analysis to support underperforming students.`

`Professional Development and Events: Conducted the Guruvachan 2023 webinar series, job fair, and professional development programs focusing on modern teaching methodologies and industry trends.`

`Community and Stakeholder Engagement: Facilitated extension programs, organized alumni-student interactions, and ensured regular PTA meetings and feedback collection for institutional improvement.`

`Value-Added and Recognition Initiatives: Launched Keltron certification courses and add-on programs. Organized Merit Day and appreciation programs to honor students, faculty, and contributors.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To continue students-mentoring system	Parent of each Mentee met the Mentor to discuss the academic

	improvement of the Mentee. Details and marks of students were entered in the Tutorial Record.
2. Collaborate with academic departments to enhance curricula to align with industry trends and incorporate interdisciplinary approaches.	increased student engagement in relevant, practical knowledge, and improved employability of graduates.
3. Conduct faculty development workshops on the latest teaching methodologies, technology use, and subject knowledge updates.	Improved teaching quality, enhanced faculty confidence and competence, and increased student satisfaction with the learning experience.
4. Organize skill-based workshops, internships, and certification programs to enhance students' technical, analytical, and communication skills.	Students equipped with industry-relevant skills, leading to better placement records and internship opportunities.
5. Improve and update physical and digital infrastructure, including smart classrooms, library resources, and lab equipment.	Enhanced learning environment, better student experience, and more efficient academic operations.
6. Set up a feedback mechanism to collect student opinions on courses, teaching, and facilities, and implement improvements based on feedback.	Improved student satisfaction, constructive adjustments in teaching methods, and better alignment with student needs.
7. Conduct regular workshops on soft skills, communication, leadership, and emotional intelligence	Improved student confidence, better teamwork and leadership skills, and enhanced placement outcomes.
8. Implement eco-friendly practices such as waste management, energy conservation, and promoting green initiatives on campus.	Environmentally conscious campus, reduced carbon footprint, and positive institutional branding as a green campus.
9. Organize social outreach programs, including community	Students with a sense of social responsibility, strengthened

service, awareness campaigns, and volunteering opportunities for students.	community relationships, and positive social impact.
10. Increase the use of digital tools for administrative tasks, learning management systems, and online academic resources.	Streamlined operations, improved access to academic resources, and enhanced digital literacy among students and faculty.
11. Strengthen the placement cell by inviting companies for recruitment drives, conducting mock interviews, and career counseling sessions.	Improved placement statistics, better career guidance for students, and increased institution-industry connect.
12. Regular IQAC Meetings	Conducted 11 meetings in 2022-23 to plan & implement various academic & administrative activities
13. Participation in AISHE	The college has participated in the AISHE
14. Preparation of Academic Calendar	College Academic calendar and Handbook prepared with exam schedule, departmental Year Plans of curricular, co-curricular and extension activities.
15. Enhance collaborative activities	The college has planned for at least 10 functional MoUs, collaborations and linkages with reputed institutions for research, faculty and student exchange, internship, on-the-job training, field trip, etc.
16. General as well as Curriculum Feedback	General as well as Curriculum Feedback Collected & Analysed.
17. College Website updating	The Website o the college is successfully upgraded and updated
18. Annual Quality Assurance Report	AQAR was successfully prepared and uploaded on Website.

13.Whether the AQAR was placed before   Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
IQAC	**04/11/2024**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	R SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE ,KOYILANDY
• Name of the Head of the institution	Dr. Sujesh C P
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04962210354
• Mobile no	8547521412
• Registered e-mail	rsmsndpyogamcollege@yahoo.com
• Alternate e-mail	rsmsndpyogamcollege@gmail.com
• Address	R Sankar Memorial SNDP Yogam Arts & Science College,Koyilandy
• City/Town	Koyilandy
• State/UT	Kerala
• Pin Code	673305
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Calicut University

• Name of the IQAC Coordinator	Chandni P M
• Phone No.	9496134610
• Alternate phone No.	8848232320
• Mobile	9496134610
• IQAC e-mail address	pmchandni@gmail.com
• Alternate Email address	docrsmsndpyogam@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rsmsndpcollege.org.in/aqar.php
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://rsmsndpcollege.org.in/academiccalender.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.83	2021	16/03/2021	15/03/2026

6.Date of Establishment of IQAC	12/08/2013

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	11
• Were the minutes of IQAC meeting(s) and compliance to the decisions have	Yes

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Academic and Administrative Planning: Developed and monitored the academic calendar and departmental action plans. Conducted bridge courses, centralized internal exams, and ensured smooth implementation of timetables and duty rosters.
Teaching-Learning Enhancements: Promoted ICT-enabled teaching and innovative methods. Organized orientation programs and initiated remedial courses based on performance analysis to support underperforming students.
Professional Development and Events: Conducted the Guruvachan 2023 webinar series, job fair, and professional development programs focusing on modern teaching methodologies and industry trends.
Community and Stakeholder Engagement: Facilitated extension programs, organized alumni-student interactions, and ensured regular PTA meetings and feedback collection for institutional improvement.
Value-Added and Recognition Initiatives: Launched Keltron certification courses and add-on programs. Organized Merit Day and appreciation programs to honor students, faculty, and contributors.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To continue students-mentoring system	Parent of each Mentee met the Mentor to discuss the academic

	improvement of the Mentee. Details and marks of students were entered in the Tutorial Record.
2. Collaborate with academic departments to enhance curricula to align with industry trends and incorporate interdisciplinary approaches.	increased student engagement in relevant, practical knowledge, and improved employability of graduates.
3. Conduct faculty development workshops on the latest teaching methodologies, technology use, and subject knowledge updates.	Improved teaching quality, enhanced faculty confidence and competence, and increased student satisfaction with the learning experience.
4. Organize skill-based workshops, internships, and certification programs to enhance students' technical, analytical, and communication skills.	Students equipped with industry-relevant skills, leading to better placement records and internship opportunities.
5. Improve and update physical and digital infrastructure, including smart classrooms, library resources, and lab equipment.	Enhanced learning environment, better student experience, and more efficient academic operations.
6. Set up a feedback mechanism to collect student opinions on courses, teaching, and facilities, and implement improvements based on feedback.	Improved student satisfaction, constructive adjustments in teaching methods, and better alignment with student needs.
7. Conduct regular workshops on soft skills, communication, leadership, and emotional intelligence	Improved student confidence, better teamwork and leadership skills, and enhanced placement outcomes.
8. Implement eco-friendly practices such as waste management, energy conservation, and promoting green initiatives on campus.	Environmentally conscious campus, reduced carbon footprint, and positive institutional branding as a green campus.
9. Organize social outreach programs, including community	Students with a sense of social responsibility, strengthened

service, awareness campaigns, and volunteering opportunities for students.	community relationships, and positive social impact.
10. Increase the use of digital tools for administrative tasks, learning management systems, and online academic resources.	Streamlined operations, improved access to academic resources, and enhanced digital literacy among students and faculty.
11. Strengthen the placement cell by inviting companies for recruitment drives, conducting mock interviews, and career counseling sessions.	Improved placement statistics, better career guidance for students, and increased institution-industry connect.
12. Regular IQAC Meetings	Conducted 11 meetings in 2022-23 to plan & implement various academic & administrative activities
13. Participation in AISHE	The college has participated in the AISHE
14. Preparation of Academic Calendar	College Academic calendar and Handbook prepared with exam schedule, departmental Year Plans of curricular, co-curricular and extension activities.
15. Enhance collaborative activities	The college has planned for at least 10 functional MoUs, collaborations and linkages with reputed institutions for research, faculty and student exchange, internship, on-the-job training, field trip, etc.
16. General as well as Curriculum Feedback	General as well as Curriculum Feedback Collected & Analysed.
17. College Website updating	The Website o the college is successfully upgraded and updated
18. Annual Quality Assurance Report	AQAR was successfully prepared and uploaded on Website.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	04/11/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	29/02/2024

15.Multidisciplinary / interdisciplinary

Our institution executes a holistic & multidisciplinary curriculum that aims to provide superior education that contribute to nation building through advancement of human resource. As our institution is an affiliated college, the course structure and the content for academic teaching-learning is designed by the affiliating university as per the UGC guidelines. Our parent university is also working on the successful implementation of vocational, interdisciplinary and multidisciplinary education which will certainly facilitate our students to be more competent and employable. The college has two professional degree courses, namely B.Sc Computer Science and BBA. In the coming days while we get more clarity on how the new concept of multidisciplinary and interdisciplinary education policy gets shaped up, the academic structure of the college can be altered accordingly. The curriculum provided by the University offers an opportunity to the stakeholders to study an interdsciplinary course, that is referred to as Open Course. This course that is offered by each department in the fifth semester promotes interdisciplinary learning opportunity for students. The Multidisciplinary and interdisciplinary education prepares the students to develop deeper skills, and approach problems with broader perspectives to promote inclusivity, tolerance and acceptance of diversity.

16.Academic bank of credits (ABC):

As a college affiliated to University Calicut, the institution follows the curriculum stipulated by the University. The current Choice Based Credit Semester System (CBCSS) does not have the

flexibility to permit the learners to avail the benefit of multiple entries and exits during the chosen programme and hence the College is not registered under Academic Bank of Credits. However, the students have a provision to continue studies and carry on to next semester in spite of a backlog. Also, students can migrate from one college to another college during the course of study with the permission of the affiliating university. Currently, they can earn extra credits through activities such as NSS, NCC, sports and fine arts. The institution offers many career oriented/ industry driven add on/ Certificate courses whose curriculum and assessment frame work is designed by the faculties. Faculties are also encouraged to design their own curricular and pedagogical approaches within the approved framework through learning management system. Students are encouraged to enrol and successfully complete courses through online platforms such as Swayam, Coursera etc.

17.Skill development:

Skill development programs are vital for fostering students' overall growth and equipping them with practical expertise. The college has implemented various initiatives, including advanced coding bootcamps, data analytics workshops, digital marketing certifications, cloud computing training, and AI application sessions. These technical programs are complemented by soft skills development initiatives like communication and leadership workshops, entrepreneurship development seminars, and foreign language training. Additional programs include career-specific activities such as mock interviews, resume-building sessions, and career guidance seminars, which bridge the gap between academic learning and employment opportunities. Financial literacy programs and cybersecurity awareness workshops empower students to manage real-world challenges effectively. The benefits of these programs are multifaceted. They enhance employability by aligning students' skills with industry demands, boosting their confidence and adaptability. These initiatives foster innovation and problem-solving abilities while promoting teamwork and leadership. Furthermore, they help students stay competitive in a rapidly evolving job market and empower them to make meaningful contributions to society. By offering a blend of technical and life skills, the college ensures that students are well-prepared for professional and personal success, fostering a culture of excellence and resilience.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

"Ek Bharath Shreshta Bharath" is the slogan we followed to amalgamate Indian Philosophy, culture and science into modern education system. The very ecosystem of college itself rooted in the philosophy of Sri Narayana Guru and his predecessors. Along with teaching vernacular language, national language and celebrating the local and national festivals the following programmes were conducted online to propagate the Indianness. A talk on the topic "How Geography of Each Territory Creates Lifestyle", which connected the dots between Agriculture, culture, belief system, food, dressing style etc. Celebrated international Yoga Day Online Vedic mathematics class to all students and teachers. A debate on the topic "A Re-reading of Kautilya's Arthashasthra in the Contemporary Political Scenario" In collaboration with Indian Khadi board, cotton clothes were promoted Presentation of temple architecture in India which shows India's legacy in the fields of astronomy, astrophysics and architecture. A class on Indo- European Language family which finds the connection of English language to Sanskrit. A residential training under WDC which reminds the Gurukula system for overall growth. A quiz competition on G20 Summit. Seminar presentations on" Epics to Ethics" A class on ayurveda based diet.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Introduction: Outcome-Based Education (OBE) is a dynamic and student-centric paradigm that has gained prominence in shaping the future of higher education. This write-up advocates for the implementation of Outcome-Based Education in higher education institutions, emphasizing its transformative impact on students' learning experiences and the overall educational landscape. 1. Defining Outcome-Based Education: Outcome-Based Education is an approach that shifts the focus from traditional contentbased instruction to defining specific learning outcomes. It aims to prepare students not just with knowledge but with the skills, attitudes, and values essential for success in their chosen fields. 2. Clarity in Learning Objectives: OBE places a strong emphasis on clearly defining learning objectives and expected outcomes for each course. This clarity ensures that students understand what is expected of them and allows educators to align teaching methods with the desired results. 3. Student-Centric Learning: OBE places students at the center of the learning process. It encourages active participation, critical thinking, and problem-solving skills, fostering a sense of responsibility and self-direction in their educational journey. 4. Competency-Based Assessment: OBE utilizes competency-based

assessment methods, moving away from traditional grading systems. This approach evaluates students based on their ability to apply knowledge and skills in realworld scenarios, providing a more accurate measure of their readiness for professional challenges. 5. Continuous Improvement: OBE promotes a culture of continuous improvement by regularly assessing and analyzing outcomes. This iterative process allows institutions to adapt and enhance their curriculum, teaching methods, and assessment strategies to meet evolving industry needs and educational standards. 6. Industry Alignment: OBE facilitates closer collaboration between academia and industry. By aligning learning outcomes with industry expectations, students are better equipped with the skills and knowledge required for successful entry into their chosen professions. 7. Holistic Development: OBE goes beyond academic achievement, emphasizing the holistic development of students. It considers personal and interpersonal skills, ethical values, and a commitment to lifelong learning, preparing individuals for not just a job but a fulfilling career and life. 8. Flexibility in Learning Pathways: OBE allows for flexibility in learning pathways, recognizing that students may have diverse learning styles and paces. This accommodates individual needs, promoting inclusivity and ensuring that each student can achieve the defined outcomes. 9. Global Relevance: OBE equips students with skills that have global relevance, enhancing their competitiveness in the international job market. It prepares them to navigate a rapidly changing world by fostering adaptability, critical thinking, and cross-cultural competencies. Conclusion: The implementation of Outcome-Based Education in higher education institutions is a transformative step towards nurturing well-rounded, competent, and adaptable individuals. By aligning educational outcomes with industry needs and emphasizing holistic development, OBE ensures that graduates are not only academically proficient but also equipped with the skills and attributes necessary for success in a dynamic and interconnected world. Embracing Outcome-Based Education is not just an educational evolution; it is a commitment to empowering students for a future full of possibilities.

20.Distance education/online education:

Our college has embraced distance education by adopting the MOODLE learning platform through the rsmsndpcollege.in website. MOODLE is a robust, secure system designed to create personalized virtual learning environments. This platform has transformed teaching by enabling faculty to interact with students through messaging, discussion threads, and online classes. It facilitates

assignment management, file sharing, and computer-assessed quizzes, enhancing both teaching efficiency and student engagement. To ensure effective use, all teaching faculty received comprehensive training on MOODLE. Each department actively creates courses on the platform, and every faculty member has a unique user ID and password to develop and manage their courses. Students are enrolled in these courses for a seamless learning experience, with special classes conducted online. MOODLE has motivated students to participate in virtual learning, fostering active engagement and consistent access to quality education. The platform has been instrumental in maintaining uninterrupted learning, especially during unforeseen disruptions. By integrating online learning with traditional methods, our college has successfully enhanced distance education capabilities, bridging the gap between educators and students and ensuring holistic academic development. This initiative underlines our commitment to leveraging technology for academic excellence and accessible education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**209**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**815**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**109**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**288**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**38**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**32**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**20**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2656165**
4.3 Total number of computers on campus for academic purposes	**80**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery relies on a thoughtfully planned and documented process that ensures alignment with learning objectives, coherence, and student engagement. The process starts with comprehensive curriculum design, which includes clearly defined learning outcomes, assessment strategies, and instructional methods tailored to the needs and abilities of the learners. Documentation is key to this process, providing a structured guide for both educators and administrators. Detailed lesson plans, unit outlines, and assessments offer clarity and consistency, helping to meet instructional goals. Additionally, tracking student progress through documentation facilitates ongoing assessment, allowing for adjustments in teaching strategies to address the needs of individuals or groups. A well-organized curriculum delivery approach also emphasizes active learning, which enhances student engagement and retention. By using diverse instructional techniques such as group work, discussions, and hands-on activities, educators can address different learning styles and foster deeper comprehension. Furthermore, effective communication between teachers, administrators, and students is critical for successful curriculum delivery. Regular collaboration supports feedback and reflection, contributing to continuous improvements in teaching practices and curriculum design. Ultimately, a successful curriculum delivery process combines careful planning, precise documentation, active learning approaches, and collaborative communication to create meaningful and impactful learning experiences for all students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/1.1.1ptameeting.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college, affiliated with the University of Calicut, follows the academic calendar set by the university. The institution strictly adheres to the schedule outlined in this calendar for teaching, internal examinations, evaluation processes, and the declaration of internal marks, ensuring the smooth functioning of

both academic and administrative activities. Based on the academic calendar, the college creates an academic plan that aligns with the program's requirements, which is then communicated to all relevant faculty and students. During the induction program for newly enrolled students, they are informed about these procedures. A well-established monitoring system ensures that academic and non academic tasks are carried out within the designated timelines. The Principal and Heads of Departments regularly organize meetings to ensure the effective execution of all scheduled activities. Faculty members plan and execute activities in accordance with the time allocated in the academic plan. Additionally, students are provided with clear deadlines for assignment submissions, seminar presentations, and internal exams to ensure the timely completion of all academic projects. Counseling sessions and tutorial hours are also made available to support students with both academic and personal concerns

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

109

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Under Graduate and Post Graduate programmes of R.Sankar Memorial SNDP Yogam Arts and Science college incorporate issues related to professional ethics, gender, human values, environment and sustainable developments that are essential in inculcating in the minds of students a commitment towards global peace and sustenance. The college offers 45 courses that serve these purposes.

Programmes like B.Sc. Chemistry, M.Sc. Chemistry provide knowledge on human-environment with the assistance of multiple approaches that promote an understanding of the strengths and vulnerabilities of the surrounding environment and ecology. The programme, B.Sc. Physics offers courses related to environment and brings into discussion topics related to Global Warming, Environmental Policy, Environmental Protection and Solid Waste Management. Environmental studies and disaster management form a part of the B.Com and B.A. programme. Organisations like NCC, NSS, Birds' Club and Bhoomithra Sena conduct activities that have a bearing on environment and sustainable development. Courses in B.A. English provide ample illustrations on the need for gender equity, empathy and compassion towards humans and all living organisms. M.Com, M.Sc. Chemistry and B.B.A, B.Sc. Computer Science offer credit courses on Research and Publication Ethics and Business ethics. These experiences help students to imbibe professional ethics, assimilate gender justice, nurture human values and lead a life in tune with nature.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

283

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

282

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

111

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college offers a transformative beginning for students, guiding them from the outset with an enriching orientation program. This program welcomes new undergraduates, acquainting them with the college's values, academic expectations, and

resources, while also fostering a sense of belonging and confidence.

The college's detailed assessment approach helps to identify each student's unique learning needs by monitoring attendance, participation, tutorial involvement, and exam performance. This process, with input from students and parents, allows for tailored support. Remedial sessions led by specialized tutors address foundational gaps, and peer learning groups encourage teamwork.

Advanced learners benefit from additional assignments, enhanced resources, and access to special programs designed to deepen their academic experience. Postgraduate students receive focused research guidance, coaching for NET/JRF exams, and access to seminars, workshops, and mock tests, preparing them for higher academic goals.

Through these initiatives, the college fosters a nurturing environment that supports the holistic growth of all students. Whether they are undergraduates or postgraduates, students receive the resources and guidance they need to thrive academically and personally, building a strong foundation for success beyond college life.

File Description	Documents
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/2.2.1additional2.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
815	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric teaching methods revolutionize the conventional classroom model by placing learners at the heart of the educational experience. Prioritizing adaptation to the evolving needs of students, these methods incorporate participative initiatives that foster deep, lasting understanding. Experiential Learning immerses students in practical, real-world contexts, allowing the application of classroom knowledge through internships, field trips, practical exercises, industry-sponsored projects, and hands-on work. Participative learning involves interactive classroom activities, group projects, and peer teaching, cultivating a collaborative environment where students actively contribute to discussions and share their insights.

Problem-solving methodologies challenge students to address complex issues critically and develop innovative solutions. Engaging in case studies and research projects enhances their analytical skills. Faculty members are equipped with the skills and knowledge to implement these methods effectively through professional development workshops designed to refine their pedagogical techniques.

Assessment methods are aligned with this student-centric approach, offering continuous feedback to ensure constant improvement. By placing students at the center of the educational journey, these teaching methods encourage active participation and foster a profound understanding of the material, ultimately preparing students to meet real-world challenges with confidence and competence.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/2.3.1additionalNewly.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT tools introduced in our college have been effectively implemented to transform the teaching and learning experience. These tools are designed to help organize course materials, assignments, and assessments, while improving communication between students and teachers. With easy access to a broad range of digital resources, students are able to explore materials

beyond traditional textbooks, ensuring a richer and more diverse learning experience.

To make lessons more interactive, the college has equipped classrooms with basic technological tools such as projectors, interactive whiteboards, and audio-visual aids. These smart classrooms help to engage students more effectively and enhance their understanding of complex concepts. Additionally, online platforms are used to provide practical experiences in subjects like science and technology, enabling students to connect theoretical knowledge with hands-on applications through virtual labs and simulations.

These ICT tools have been successfully integrated into our college's learning environment, promoting active learning. They encourage students to engage with content more interactively and collaborate with peers and teachers, fostering a more dynamic educational atmosphere. The goal is to create a flexible, student-centered environment that prepares students to thrive in a technology-driven world, helping them develop the digital skills necessary for success in their academic and professional futures.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

370

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Adhering to the highest standards set by the university, our internal assessment framework is a comprehensive evaluation that sharpens both academic and practical skills. This assessment includes four core components: attendance, assignments (writing proficiency), seminars (presentation skills), and test papers (knowledge retention). Tests are given the most weight, at 40%, while attendance, assignments, and seminars each contribute 20%.

Our dedicated internal examination committee ensures that each step in the process is transparent and fair. Examination dates are integrated into the college calendar and posted on notice boards, with students receiving timely updates on schedules and syllabi. Teachers assess answer scripts, with results displayed on department boards for easy access.

Monthly attendance is available both online and on notice boards, allowing students to track their progress regularly. Progress reports are shared with parents in open house meetings, and internal scores are submitted to the university following thorough verification by class tutors and examination coordinators.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://rsmsndpcollege.org.in/share/AQAR23 -24/2.5.1additionalNew.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Department Level: Each department has a grievance committee made up of the course instructor, a senior faculty member, an elected student representative, and the Head of the Department, who serves as the Chair. This committee handles all issues related to students' internal assessment grades. Students can seek clarification on evaluations and request re-evaluations if needed. After the internal assessments, grades are posted on the department notice board, allowing students sufficient time to review them and raise any concerns. Continuous Evaluation (CE) marks are submitted to the university only after obtaining students' signatures.

College Level: If grievances are not resolved at the departmental level, they are escalated to a college-level committee. This committee includes the Principal, members of the Grievance Cell, and the Heads of Departments (HODs). They conduct a comprehensive investigation to ensure timely and effective resolutions.

University Level: The university has established the Students Grievances Redressal Committees (SGRCs) in compliance with the University Grants Commission's 2023 regulations on grievance redressal. An Ombudsperson has been appointed to oversee this process, which is outlined in the regulations governing student grievances

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution defines and communicates Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) on its website, ensuring easy access for teachers and students. These outcomes measure the effectiveness of syllabus delivery, evaluated through assessments such as test papers, seminars, and assignments. Detailed tracking of each student's academic and extracurricular progress provides a comprehensive view of their development.

University examinations at the end of each semester are the primary evaluation method, with standardized assessments conducted through centralized valuation camps. To prepare students, the college conducts internal assessments aligned with the university format, familiarizing them with grading criteria. Regular centralized exams and class tests ensure effective syllabus delivery, confirming that the POs, PSOs, and COs are achieved.

Additionally, the college collects student feedback on the curriculum, teaching methods, and outcomes, analysing it to identify areas for improvement. This feedback mechanism enables the institution to proactively address challenges, thus enhancing both the learning experience and overall institutional

effectiveness. The continuous improvement of these processes is essential to fostering an environment conducive to academic success and student satisfaction.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment of Course Outcomes (COs), Programme Outcomes (POs), and Programme Specific Outcomes (PSOs) in our institution employs both direct and indirect methods for a comprehensive evaluation. Direct methods include university examinations and internal assessments, which provide measurable insights into students' academic performance. Assignments play a vital role by encouraging self-study and in-depth exploration of course material, fostering independent learning. Indirect methods, such as student feedback and surveys, offer valuable perspectives on students' experiences and the relevance of course content.

For continuous assessment, the institution uses tools like internal exams, unit tests, educational tours, industrial visits, practical work, projects, and seminars. These activities enhance students' understanding and support the achievement of COs and POs. Additionally, participation in co-curricular and extracurricular activities such as NCC, NSS, and departmental events fosters ethical values and responsible citizenship, which are essential elements of holistic education.

The college undertakes an annual review of university examination results, using insights to refine teaching strategies for the upcoming year. This iterative improvement process ensures the alignment of teaching practices with educational goals, helping students achieve their full potential and meeting the program's intended outcomes effectively.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

223

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rsmsndpcollege.org.in/share/AQAR23-24/sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution fosters innovation and knowledge transfer through impactful activities engaging students and the community.

The PG Department of Commerce conducted a socio-economic-health survey in Ward No. 11 of Koyilandy Municipality, offering students a hands-on experience in field research. This activity deepened their understanding of grassroots issues while promoting community engagement.

The Department of English initiated an interactive programme at AUP School, Kollam, involving 40 second-year UG students in English Language and Literature. Divided into groups, the students planned and executed creative activities to engage fourth-standard students. This initiative enriched the college students' interpersonal and organizational skills while fostering vibrant interactions with young learners.

The Chemistry Department organized an outreach programme titled Inspire: Unveiling the Chemistry of Molecular Transformations, providing students the opportunity to conduct interactive experiments and spark curiosity in schoolchildren.

Additionally, the PG and Research Department of Chemistry conducted a community outreach programme, Science for Everyone, focused on demonstrating the practical applications of science. Students participated in showcasing bio-gas plant technology, promoting sustainable waste management and alternative energy solutions to the local community.

These initiatives exemplify the institution's commitment to experiential learning, enabling students to bridge academic knowledge with practical applications while positively impacting society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution actively engages in extension activities to connect with the neighborhood community, fostering holistic student development and societal impact.The Chemistry Department conducted Inspire: Unveiling the Chemistry of Molecular Transformations, introducing school students to the wonders of chemistry through interactive experiments. Additionally, their outreach program, Science for Everyone, educated community members on sustainable practices like bio-gas technology, emphasizing waste management and alternative energy solutions.The Department of Physics has conducted"LED Light Assembling and Testing Programme"for the students of Govt.Girls Higher Secondary School.

The PG Department organized a socio-economic-health survey in Ward No. 11 of Koyilandy Municipality with active participation fromB.Com and M.Com students. The hands-on survey experience enabled students to collect and analyze household data, culminating in a detailed report addressing community issues.

The Department of English held Clarion - The Catalyst for Change, engagingUG students in planning and executing creative activities for lower primary schoolchildren. This initiative honed their organizational and interpersonal skills while fostering meaningful interactions. The Department of Computer Science hosted BYTEBOOST at Puliyancheri UP School, sparking interest in computer science through interactive sessions and technical demonstrations.The Department of Management Studies organized Sadhanfocusing on

financial literacy for Kudumbasree members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

815

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

19

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **College has good transportation facilities**
- **Green campus with wi-fi**
- **Separate parking facilities for students and staffs**
- **Ventilated and ICT enabled classrooms**
- **CCTV Surveillance system**
- **Computerised Library**
- **Well-equipped UG/PG laboratories**
- **College has a solar panel system**
- **Uninterrupted power supply for laboratories**
- **Air-conditioned seminar hall with LCD projector and public address system**
- **An auditorium to host programmes for wide audience**
- **An open air stage**
- **A sick room with bed and first aid facilities**
- **Students counselling centre. A counsellor is available to take care of the mental health of students**
- **Computer lab is with latest desktop configuration and software**
- **Large ground for sports activities**
- **A yoga centre for both staff and students for practising yoga and meditation**
- **A sophisticated gymnasium for the students and staffs**
- **Well-functioning administrative office**
- **A canteen, run by private vendor on contract basis**
- **Rain water harvesting mechanism**
- **Bio-gas plant**
- **Well maintained water storage tanks**
- **Chemistry laboratory is equipped with sophisticated instruments**

- **Net/JRF coaching centre**
- **Air-conditioned research room**
- **Cooperative store**
- **NSS/NCC (Army) office**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/4.1.1support2New.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **The college has a large play ground to play various sports activities like foot ball, basket ball, kabadi, athletics etc and also there has a badminton court.**

- **To play indoor games like table tennis, chess etc. the college provides a separate room.**

- **The college offers diverse facilities for yoga, meditation, and gym to ensure the expansion of cognitive as well as non - cognitive maturity.**

- **Skilful and intrigued students are being given proper training for university and state-level competition along with proper facilities, both indoor and outdoor like badminton court, table tennis board, etc.**

- **Cultural programs are being a part of college days, open stage and auditorium are always available for this.**

- **A yoga center is made available both staff and students for practicing yoga and meditation.**

- **A recreation club also functions in the College to provide social interaction and a less competitive environment.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/4_1_2_-supporting.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

929021

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The computerized central college library is fully equipped**

which create an ideal environment for providing learning
assistance. The library functions from 9.00 AM to 4.30 PM on
all working days including Saturdays and also during
vacations.

- Library area spans 1980 square feet and possesses a
collection of 11865 books, 5 journals, 20
periodicals/dailies kept in an organized manner and
displayed in the library in addition the library has a
separate collection of books for competitive examination

- All the functions of the library have been automated using
Book Magic software, 4.0 version developed in 2005 by
Meshilogic software consultants. The module of the software
is acquisition, data entry, circulation, stock verification
and OPAC (online public access catalogue) Searching and
retrieving of books are made fast and easy by using
computerized catalogue service, providing Bibliographical
information about the documents.

- The library uses barcode technology for speedy issue/return
operations.

- INFIBNET AREANA with 15 computers is also functioning in the
library. Inflibnet provides e-books, e-Journals, doctoral
theses etc. through N-List.

- Individual login/passwords are provided to users for
accessing INFLIBNET and N-LIST facilities Administrator
Module and User Module. Each module is protected with
different passwords and restricts user access.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

95353

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7500

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **Kerala Vision of 100 Mbps is the Internet service provider at present and Internet connectivity is being utilized at the College office, Principal's chamber, IQAC room, staff rooms and laboratories.**
- **Fourteen Classrooms of all the departments are ICT enabled**

- with LAN connectivity, and a portable LCD projector is set in the Computer science Lab with Internet connectivity.
- Computers and printers are arranged in all the departments, office, library lnflibnet, IQAC room and MSc chemistry laboratory.
- Scanners are being used at the office, IQAC room and the Computer Science Lab.
- An electronic announcement system is being used for important announcements, prayer and hour bell.
- Surveillance Cameras have been strategically located on all the floors and Principal's room.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/4.3.1_supporting.pdf

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

824197

File Description	Documents
Upload any additional information	**View File**
Audited statements of accounts	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The College has established a well-organized infrastructure is being maintained by committees that supervises the planning, development, and maintenance of the academic and physical assets.**
- **The College Junior Superintend manages and monitors the purchase, upkeep, annual stocktaking, etc. At the year end, all the teachers have been given charges for the annual stock taking. Records are keeping in the office.**
- **Academic - The Heads of the Departments supervise the overall functioning of the academic resources.**
- **Library- A librarian and two library assistants manage the library. lnfIibnet service is available in the library. The OPAC is utilized and efficiently maintained in the library.**
- **There are 3 laboratories for Chemistry, Physics and Computer Science degree programs and 2 laboratories for the Postgraduate program.**
- **Sports facilities include gym, a badminton court, football ground, cricket ground, table tennis equipment, etc are supervised by Physical education faculty.**
- **The monitoring of the computers and Wi-Fi system is supervised by staffs from the Department of Computer Science.**
- **The cleanliness and maintenance of the rooms is done by two full-time cleaning staff.**
- **3 security guards work day and night to ensure safety and security. A part-time plumber and a gardener are also employed in the college.**

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

84

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

84

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

11

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

11

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	*View File*

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	*View File*
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students get innumerable opportunities to hone their leadership and managerial skills. The Student Union Election, held after the conclusion of the admission procedure showcases the democratic

election process. In 2023-2024 the Student Union Election took place as per University notification and Student Union Office Bearers were duly elected. Student bodies like NSS and NCC also aid in nurturing physical and social skills. NSS units 185 and 186 have a Male and a Female Secretary each. Unit 185 leaders were Sreeradha S R and Abhay Krishna R; while Arundhathi K T and Philips Lal P T were the student leaders of Unit 186. In NCC the Senior Under Officer was Ajay Prakash P while the Under Officers were Gokul Diwakar and Abhina N P. Company Sergeant Major was Chinmaya V R whereas Anurag CP was the Company Quarter Master Sergeant. The following students were the Sergeants – Sona KK, Devanandan C K, Sreenandha S Shaji, Saniya KV and Aswanth Mohan. Anjali Jayesh, (final year BSc Chemistry) was the Secretary of the Birds Club. Punya, (3rd year Chem) was the Secretary of the Samskara Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The strong College Alumni often organizes meetings and alumni interactive sessions with the student community. The PG Department of Commerce organized an Alumni Interaction Programme on 29th Feb 2024. Aswin Vinod , a distinguished BCom alumnus shared his college experiences and career highlights. "Incite", a talk with Alumni was organized by the Computer Science department. "Bridging Knowledge and Opportunities", an alumnus interaction session was convened by the Department of English. Vyshakh Viswanath N, a Chemistry department alumnus conducted an online Net (National Eligibility Test) coaching for the 2nd and 1st year students. Vyshakh, a Research Scholar at Vellore Institute of Technology, Chennai, and Sreelakshmi S, a PMRF Ph D scholar rendered valuable academic support and thereby equipped the student community for facing competitive exams like CSIR NET. "Nostalgia" was the Alumni Meet organized by the Department of Physics on 2nd Feb 2024. "Opportunities for Higher Studies" was the Alumni Interaction session which was handled by Abhay K P, a former alumna. The Department of BBA brought Abhijith, an alumnus currently working at Hamon Technologies.

File Description	Documents
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/Alumni_interaction_.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is affiliated to the University of Calicut, functions under the auspices of the Corporate Management of SNDP Yogam colleges Kollam, Kerala.The Managing Committee comprises of

President, General Secretary and Education Secretary of the SNDP Yogam is the apex governing body with regard to policy making matters. The responsibility to oversee the institution is vested with the Manager and the Principal. The Principal imparts timely instructions to the heads of departments through college council meeting, staff meetings and department meetings to take stock of the situations and decide on quality parameters. The College Council is the statutory body form bylaws regarding academic, and non- academic matters in tune with the mission and vision of the college. The democratic style of functioning exists in the college creates harmony and a sense of collective responsibility in the institution. The University examinations are conducted under the close supervision of the Chief Superintendent, Senior Assistant and invigilators. The College has a very active PTA which effectively interferes and involves in all matters of the College. The bodies like IQAC, NSS, NCC, Career Guidance Cell, College Union, Anti Ragging Committee, ASAP, etc. are functioning under the strict guidance of teacher coordinators.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The multi-disciplinary webinar series "Guruvachan 2023", jointly organized by various departments within the college is a clear example of decentralization. In this case, the central administration plays a minimal role, while individual departments or faculty co-ordinator take charge of organizing their own webinar technical sessions. Each department has the autonomy to decide the topic, guest speakers, format, and promotional strategies based on their specific subject areas and goals. For example, the Department of Physics may host a webinar on nanoscience, while the Department of Computer Science might organize one on emerging technologies. The department heads or designated faculty members manage the logistics, coordinate with speakers, and ensure the event aligns with their academic goals. This decentralized approach allows for greater flexibility and relevance in the content delivered, as each department can tailor the webinar to the interests and needs of its students and faculty. Additionally, it encourages innovation, as departments

are free to explore diverse themes and formats without waiting for approval from a central body. The overall result is a more dynamic and varied educational experience, with each department fostering its own initiatives while contributing to the broader academic community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan for 2023-24 was meticulously designed and successfully implemented through the collaborative efforts of the Internal Quality Assurance Cell (IQAC). Academic and administrative activities were systematically aligned with the strategic goals, fostering excellence in teaching, learning, and governance.

Key initiatives included the formulation and dissemination of a revised academic calendar and departmental action plans, ensuring smooth execution of curricular, co-curricular, and extracurricular activities. The deployment of bridge courses and remedial sessions addressed the diverse needs of students, while ICT integration and innovative teaching methods enhanced classroom engagement.

Regular monitoring mechanisms, such as monthly departmental meetings and program assessments, ensured accountability and timely progress reviews. The institution's emphasis on stakeholder engagement was reflected in extension programs, PTA meetings, and structured feedback systems, which informed future strategies.

Professional development and community outreach were prioritized through initiatives like the Guruvachan Webinar Series, Job Fair 2023, and administrative training programs, equipping faculty, students, and stakeholders with advanced skills. The signing of an MoU with Keltron and the introduction of value-added courses highlighted the institution's forward-looking approach.

The comprehensive deployment of the strategic plan underscores the institution's commitment to academic excellence, stakeholder satisfaction, and continuous improvement in all domains.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates with both statutory and non-statutory bodies that function in accordance with the vision, regulations, policies, and statutes set by the government, UGC, the affiliating university, and the institution itself. The overall development of the institution is overseen by the corporate management of SNDP Yogam Colleges, while local management is handled by the Manager and Principal. The day-to-day administration is a collaborative effort between the Principal and the Parent Teacher Association (PTA). The principal, as the executive head, works alongside the College Council to make decisions and formulate by-laws regarding academic, non-academic, and administrative matters. The college follows established procedures for the recruitment and promotion of staff, ensuring compliance with the service norms and regulations of the affiliating university, the state government, and UGC for the appointment of aided personnel. All employees must adhere to the rules and regulations of Calicut University and the Kerala Service Rules (KSR) issued by the Government of Kerala. The college follows a bottom-up approach for planning and executing academic activities. Faculty members actively involve in goal-setting, providing valuable feedback to shape various goals, projects, and tasks. These objectives are then communicated to the principal for further implementation, ensuring that decisions reflect the collective input of the academic staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://rsmsndpcollege.org.in/share/AQAR23-24/6-2-2-Organogram.png
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution prioritizes creating a conducive work environment to ensure high job satisfaction among its employees. It offers various government incentives to teaching and non-teaching staff, including House Rent Allowance (HRA), Dearness Allowance (DA), festival allowances, medical reimbursements, and advances such as Provident Fund (PF) and Supplementary Medical Insurance (SLI). Pension, gratuity, and other welfare schemes are also provided. Female employees are entitled to 180 days of Maternity Leave, with additional leave benefits for miscarriage or tubectomy, while male employees receive 10 days of Paternity Leave.

Professional growth is actively encouraged through duty leaves for participation in training programs, workshops, seminars, and orientation or refresher sessions. A Co-operative store on campus offers stationery and household items at reasonable prices. Staff members are also eligible for financial aid during significant life events, including marriage, housewarming, and medical emergencies.

Additional facilities include free Wi-Fi, uniforms for security staff, and access to a gymnasium, recreation room, and dedicated parking. An annual staff tour fosters team spirit and camaraderie. The institution recognizes employee achievements through retirement celebrations and special events to honor those attaining higher academic qualifications, awards, or degrees,

fostering a culture of motivation, appreciation, and belonging.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Through the implementation of an efficient performance appraisal system, the college supports all the staff's professional development and enrichment. As part of it, at the start of each academic year, each instructor receives a printed handbook to

document their daily activities. This handbook contains all of the information pertaining to student's hour vice attendance, unit tests, lesson plans, remedial classes, leave taken, etc. The academic committee, the principal, and the department head keep an eye on it every time. In order to guarantee that the syllabus is completed on time, along with that, revision and class tests are also conducted. Moreover, here teachers are also required to submit their lesson plans each semester. Apart from all these, at the end of the academic year, all teachers are required to turn in the properly filled-out proforma for the performance-based appraisal system. The IQAC evaluates teacher comments and recommends remedial actions. Furthermore, students have the opportunity to assess their teachers based on their performance each semester. The following criteria are used by the students to evaluate their teachers: subject knowledge, effective completion of the syllabus on time, communication skills, classroom management, fairness in internal assessment, ability to motivate and inspire students, teacher interaction, punctuality, and regularity, as well as the use of technology in the teaching and learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is dedicated to maintain clear and organized financial management, carrying out regular audits both internally and externally. Both government and non-government funding is subject to these audits annually. The Head Accountant, acting on behalf of the Principal, carefully oversees the financial records of these funds at the college office. Financial oversight includes both internal and external organizations, with external audits performed by the Account General and periodic audits conducted annually by the Directorate of Collegiate Education, Government of Kerala. In addition, the Deputy Directorate of Education in Kozhikode conducts a thorough financial audit every year, carefully reviewing registers and accounts. This examination encompasses a range of elements, such as cash books, acquittances

for both teaching and non-teaching staff, SC/ST/OEC acquittances, E-grants accounts, caution deposits, and fee receipts. The Directorate also reviews the PD subsidiary register and compiles the register once a year. After the audits are completed, a comprehensive report is dispatched to the principal within two weeks, along with a request for a reply within the same period. An annual statutory audit for NSS accounts and an internal audit of the PTA fund are carried out with the assistance of a Chartered accountant. These stringent financial practices highlight the college's dedication to accountability and financial stewardship.

File Description	Documents
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/6-4-1-AdditionalFile2.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2278612

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college effectively gathers financial support and makes the most of its resources through a well-organized system. The Planning Board is responsible for assessing, organizing, implementing, and supervising the college's fundraising initiatives. At the beginning of each fiscal year, the Planning Board strategically formulates the budgetary allocations for both academic and administrative functions. The Planning Board worked in conjunction with various committees to create strategies for

raising funds and using them efficiently. The college primarily obtains its significant funding from sources such as State Government Funds, grant-in-aid for employee salaries and allowances; funding for NSS, ASAP (Additional Skill Acquisition Programme), NCC and scholarship funds. Non-governmental funding sources encompass Endowment Awards, contributions gathered by Departments and Associations, PTA Funds, support from Philanthropists, donations from teachers, alumni contributions, and financial aid from management. Funds from the state government, along with resources from management, PTA, alumni, and other contributions, are readily utilized for launching innovative programs, conducting workshops, seminars, and conferences. Additionally, this funding is vital for maintaining green initiatives, facilitating extension activities, offering financial support to economically disadvantaged students, and bolstering the continuous operations of college clubs and forums while addressing their development and maintenance needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the institution has played a pivotal role in establishing and sustaining robust quality assurance strategies and processes during 2023-24. It ensured systematic academic and administrative planning by finalizing a comprehensive academic calendar, coordinating departmental action plans, and monitoring their implementation through regular follow-ups and assessments.

IQAC has driven enhancements in the teaching-learning process by promoting the adoption of ICT tools, innovative teaching methods like flipped classrooms, and gamification techniques. Bridge courses, remedial sessions, and orientation programs were introduced to address diverse student needs and build a strong academic foundation.

Regular stakeholder engagement through structured feedback mechanisms and PTA meetings enabled the identification of

improvement areas and guided strategic planning. IQAC's efforts in faculty development were evident through professional training programs in modern teaching aids, research methodologies, and leadership skills.

Additionally, IQAC fostered a culture of research and innovation by organizing webinars, signing an MoU with Keltron, and introducing value-added courses in emerging fields. Significant outreach efforts, such as extension programs and community engagement activities, were institutionalized to create social impact.

The IQAC's initiatives have been instrumental in embedding a culture of continuous improvement, ensuring quality enhancement, and aligning institutional practices with strategic goals.

File Description	Documents
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/iqacActivityReport.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution systematically reviews its teaching-learning processes, operational structures, and learning outcomes through the Internal Quality Assurance Cell (IQAC), ensuring continuous improvement. These periodic reviews are aligned with academic norms and aim to enhance both teaching quality and student success.

A significant focus is placed on internal assessments, including internal examinations, model examinations, viva voce, assignments, and quizzes, which are conducted regularly to evaluate student performance and understanding. Feedback from these assessments is used to identify learning gaps and provide targeted interventions, such as remedial sessions for struggling students and advanced training for high achievers.

The IQAC also drives the adoption of innovative teaching strategies, such as ICT-enabled learning, flipped classrooms, and gamification, to make the learning process more interactive and

engaging. Regular departmental meetings, result analyses, and program evaluations help refine these methodologies.

In addition, periodic reviews focus on enhancing faculty skills through training programs and integrating student feedback to fine-tune academic delivery. Initiatives like bridge courses, value-added programs, and career-oriented training ensure holistic development.

These efforts have led to improved academic outcomes, higher pass percentages, and increased student participation in field projects, internships, and co-curricular activities, showcasing the institution's commitment to quality education and continuous improvement.

File Description	Documents
Paste link for additional information	https://rsmsndpcollege.org.in/share/AQAR23-24/iqacActiontaken2023-24.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rsmsndpcollege.org.in/share/AQAR23-24/iqacActivityReport.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has implemented several programs focused on promoting gender equality, based on the core principle of social justice. Collaborating closely with the bodies like Women Development Cell, NSS and IQAC the college organized a variety of initiatives. The WDC organized several talks, including sessions on raising awareness about common cancers and on using homeopathy for female disorders. A 3-day residential camp for girl students has been a valuable addition to the college's initiatives. A well-maintained common room, equipped with essential items, is highly beneficial for the student community. Additionally, a counseling center (Thanal) has been set up at the college, offering the services of an experienced counselor who is adept at supporting young individuals through emotional struggles. The Jeevani counselor gave a talk on adolescent mental health. College is equipped with sanitary vending machine and incinators. An awareness program was organized for female students to dispel period myths and promote the use of menstrual cups. Events such as speeches, lecture competitions and cultural performances were organized with the goal of achieving meaningful empowerment. Gender sensitivity seminars focused on ensuring compliance with regulations and human rights, promoting empathy and raising awareness of human rights for both women and men.

File Description	Documents
Annual gender sensitization action plan	https://rsmsndpcollege.org.in/share/AQAR23-24/7.1.1actionplan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rsmsndpcollege.org.in/share/AQAR23-24/wdc_reports_2023-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Solid wastes are segregated into dry and wet categories in separate bins. Canteen and wet waste are processed by Bio-gas plant, producing fuel for the Chemistry Lab. Recyclable dry waste such as plastic, glass and steel cans are handed over to Harithakarmasena. The use of non-biodegradable plastics is highly restricted in the campus. Use of eco-friendly alternatives are recommended. Sanitary napkins are incinerated. Old furniture are repaired or sold to scrap vendors.

Liquid waste management

Systematic procedure is adapted for liquid waste management as it can cause environmental hazards, if not done properly. Drainage system is regularly maintained. Waste water is disposed for gardening. Routine disinfection of canteen and toilet waste are carried out. Laboratory chemical wastes are segregated and disposed of after neutralizing the chemicals.

E-waste management

Durable, high-quality electronic equipments are purchased. Awareness programs are conducted among staff and students to educate on the importance of reducing, reusing and properly disposing of electronic waste. Repairing, refurbishing or recycling of broken electronic equipments are encouraged. Old computers, printers and batteries are disposed of to external agencies. We ensure accurate documentation, proper licensing and correct disposal methods to adhere to legal requirements and minimize environmental damage.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	**D. Any 1 of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution organized various programmes to create an

inclusive environment at the campus promoting tolerance and harmony towards cultural, regional, communal and socio-economic diversities. Festivals of the major religions were celebrated with great festivity. Basheer Day and Malala Day were celebrated to spread the message of social harmony. Special efforts were made to disseminate the teachings of Sree Narayana Guru who lends his name to the institution. International Yoga Day was celebrated with great participation of students to promote harmony and well being. Programmes like 'Stay Away from Drugs' were conducted in consonance with the teachings of the Guru. Blood donation camp was organized to cultivate fellow feeling. A programme named 'Honouring Merit' was held to honour a girl with physical disability who was qualified for IAS exam. Satbhavana Day was celebrated, aiming to dispel all types of narrow-mindedness. Nagasaki Day, Farmers' Day, Teachers' Day, Craft Day etc. were celebrated to inculcate noble values. Palliative Care awareness programmes were helpful in promoting harmony among students irrespective of communal differences. Charity Awareness programme also was beneficial in instilling fellow feeling. The key-handing function for a house constructed with the contribution of students and teachers was also held during this academic year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College educates students and staff about their constitutional obligations concerning values, rights, duties and responsibilities and consistently works to develop them into better citizens of the country through a range of curricular and extracurricular activities. National festivals like Independence Day and Republic Day are celebrated at the college with a strong sense of patriotism, highlighting key events and milestones in the country's journey. Gandhi Jayanthi is observed to instill the core values like non-violence, truth and peace among students. NSS volunteers and aspirants took part in Kollam town cleaning drive as part of the Swachhata Hi Seva programme, a central government initiative dedicated to promote cleanliness and sanitation. NSS volunteers also participated in the Meri Maati Mera Desh programme

to pay tribute to all the Veers and Viranganas who have made the supreme sacrifice for the country. On Constitution Day a group reading of Preamble of constitution by students was organized, strengthening their understanding of its fundamental values. NSS volunteers also participated in the National Parliament Festival. Students are provided with a training program to familiarize them with the process of adding names to the voter's list, helping them embrace the nation's democratic values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rsmsndpcollege.org.in/share/AQAR23-24/7.1.9geotagged_Photos.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college conducted various Day celebrations to enhance students' educational experiences and prepare them for a diverse global community. With great enthusiasm and a strong sense of patriotism Independence Day and Republic Day were celebrated. On World Environment Day a sapling planting drive was held. Students performed Yoga on World Yoga Day and a session on its benefits was organized. For International Day Against Drug Abuse, students created anti-drug placards, held a rally and took a pledge. Hiroshima and Nagasaki Days were observed to honor the lives lost and promote peace. Teachers' Day was celebrated to honour senior teachers for their distinguished service. World Suicide Prevention Day focused on raising awareness through creative expression. On Gandhi Jayanti, NSS volunteers took part in a campus cleaning initiative. International Craft Day featured a craft exhibition and workshop. Constitution Day involved an online talk on constitutional values and a reading of the Preamble. On World AIDS Day, a talk was conducted to promote HIV awareness. A poster and book exhibition was held for the International Day of Persons with Disabilities. International Millet Day was observed to promote millets in diets. Science Day was celebrated with activities to encourage scientific curiosity and innovation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: **Sujeevanam - Anti-Drug Initiative**

1. Objective of the Practice

To create awareness about the dangers of alcohol and drug abuse among students and the surrounding community, fostering a drug-free environment.

2. The Context

Alcohol and drugs pose a significant threat to the youth. The initiative was launched to address this issue through collective efforts on campus.

3. The Practice

Various programs such as anti-drug classes by eminent speakers, anti-drug marches, distribution of pamphlets, and awareness campaigns (e.g., anti-intoxication stickers in surrounding areas) were conducted. Activities like anti-drug pledges and placard-making competitions were organized. NSS, NCC, Anti-Narcotics Club, and Samska Club actively supported these initiatives.

4. Evidence of Success

The initiative resulted in increased awareness about the dangers of drug abuse, improved participation in anti-drug campaigns, and a more conscious and informed student community.

5. Problems Encountered and Required Resources

Challenges included initial resistance to participation and resource constraints for wider outreach. Additional support from external agencies and funding could further strengthen the program.

6. Notes

The project "Sujeevanam" stands as a model for anti-drug awareness and prevention efforts in educational institutions.

File Description	Documents
Best practices in the Institutional website	https://rsmsndpcollege.org.in/share/AQAR23-24/7.2.1BestPractice.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college bears the sacred name of the famous seer, Sree Narayana Guru. The institution takes special care to spread his noble teachings like tolerance, protecting nature, helping the poor and the needy and those in distress. The college organized various programmes in this regard during the academic year, 2023-24. The key-handing function for a house constructed with the contribution of students and teachers was held with great festivity. Palliative care awareness programme and Blood Donation Camp were held to promote fellow feeling. World Environment Day was duly celebrated at the campus, planting saplings, with its inauguration by the Muncipal Chairman, Adv.K Sathyan. International Yoga Day was celebrated, stressing the importance of yoga in human life. World Refugee Day was celebrated to instill compassion to those in distress. Programmes like Stay Away from tDrugs were conducted in consonance with the teachings of the Guru. Festivals of the major religions were celebrated with great festivity to promote tolerance. Basheer Day and Malala Day were celebrated to disseminate the message of social harmony. A physically disabled girl who was qualified for IAS exam was honoured as a part of the programme, Honouring Merit.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC and the college aim to enhance institutional quality and foster holistic student development through the following initiatives:

Academic Excellence: Organize workshops, guest lectures, and faculty development programs to promote innovative teaching, research, and student participation in competitions. Strengthen remedial classes and bridge courses.

Infrastructure and Technology: Upgrade library resources, establish advanced computer labs, multimedia classrooms, and enhance campus amenities with eco-friendly measures.

Student Development: Launch skill development programs, career guidance sessions, and mental health support initiatives. Promote extracurricular activities through clubs, sports, and cultural events.

Community Engagement: Strengthen NSS and NCC units to undertake community projects. Organize health camps, awareness drives, and environmental conservation activities.

Sustainability: Implement energy-saving measures, recycling initiatives, and a "Green Campus" program. Conduct sustainability workshops for staff and students.

Governance and Quality Assurance: Conduct regular IQAC reviews, implement feedback mechanisms, and monitor progress quarterly. Foster collaborations with industries and alumni to enhance growth.

Key Outcomes: Improved academic performance, placements, research engagement, and stakeholder satisfaction. The plan will be evaluated periodically to ensure effective implementation and refinement.

This concise plan prioritizes academic excellence, infrastructure, and community welfare for a productive academic year.