

**R.SANKAR MEMORIAL SNDP YOGAM ARTS & SCIENCE COLLEGE**  
**ALUMNI ASSOCIATION**  
**KUNNIYORAMALA, KOYILANDY POST,**  
**KOZHIKODE - 673305**

**BYE- LAW**

(Registered under the Societies Registration Act No. XXI of 1860 as applicable in the State of Kerala)

- 1. Name** : R.Sankar Memorial SNDP Yogam Arts & Science  
College Alumni Association
- 2. Office** : R.Sankar Memorial SNDP Yogam Arts & Science  
College, Koyilandy (Building No. 142 of Division  
11, Koyilandy Municipality)
- 3. Address** :R.Sankar Memorial SNDP Yogam Alumni  
Association, Kunniyoramala, Koyilandy Post,  
Kozhikode – 673305
- 4. Area of Operation** : India
- 5. Objectives** :The following shall be the aims and objective of the  
association
- I. To facilitate interaction between old students of the entire departments of R. Sankar Memorial SNDP Yogam Arts & Science College,
  - II. To promote and support research and academic activities of the R.Sankar Memorial SNDP Yogam Arts & Science College,
  - III. To promote social and cultural activities of former and current students of the departments of R. Sankar Memorial SNDP Yogam Arts & Science College,

  
**President**

  
**Secretary**

  
**Treasurer**

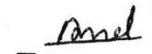
- IV. To encourage and appreciate academic and other outstanding achievements of the departments / faculty of R. Sankar Memorial SNDP Yogam Arts & Science College,
- V. To establish endowments and scholarships for the students of R. Sankar Memorial SNDP Yogam Arts & Science College,
- VI. To award incentives /prizes for outstanding contributions of scholars of R. Sankar Memorial SNDP Yogam Arts & Science College,
- VII. To acquire hold and transfer properties both movable and immovable for the above purpose,
- VIII. To act as a discriminating agency for transmitting knowledge, help the students to find out job opportunities through placement cell and other academic works in India and abroad, and
- IX. To provide services to the different parts of the society.

**6. Membership:**

- I. Membership of the Association is open to all former students of full time courses of R. Sankar Memorial SNDP Yogam Arts & Science College.
- II. Application for the membership shall be made in the prescribed form signed by the applicant accompanied by the requisite fee.
- III. Member ship of the association shall be of the following categories:
  - i. **'Ordinary members'** means members who contribute an amount of Rs.200/ (Two hundred rupees) as membership fee which may be renewed every year, and
  - ii. **"Honorary members"** means the teaching staff of R. Sankar Memorial SNDP Yogam Arts & Science College other than Alumni.
- IV. Every ordinary member, ex-officio president and staff co-ordinator shall have a right to vote in the meeting of the Association.
- V. The Association shall maintain a register of members and shall be open to inspection by all members.

  
President

  
Secretary

  
Treasurer

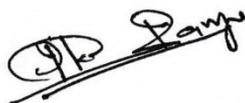
VI. A member may resign from the Association with 15 days notice

**7. Powers of the Executive Committee:**

- I. The affairs and properties of the society shall be vested in the Executive Committee and shall be subject to the supervision and control of the General Body,
- II. The Executive committee shall have powers to appoint staff and fix their terms of service,
- III. The Executive Committee shall have powers to incur necessary expenditure for managing and carrying out the objectives of the Association,
- IV. The Executive Committee shall have powers to open accounts with any scheduled, co-operative or nationalized bank or banks. Such accounts shall be opened and operated by three members including the President, Secretary and Treasurer,
- V. The Executive Committee shall maintain all books of accounts,
- VI. The Association shall have powers to borrow funds, receive donations to raise funds according to the requirements of the Association,
- VII. The Association shall cause the accounts to be audited annually,
- VIII. Every transaction of the society shall be decided in the meetings of the Executive Committee or supported by a resolution validity passed subject to rectification in the next meeting of the Executive Committee,
- IX. In case of equality of votes, the President of the meeting shall exercise a casting or second vote.
- X. Any vacancy in the Executive Committee shall not affect the validity of the proceedings of the Executive Committee if quorum is there.
- XI. There shall be an Executive Committee to manage the affairs of the Association.

**8. General body:** There shall be General Body of the Association consisting of all the members.

  
President

  
Secretary

  
Treasurer

- I. The general Body of the Association shall hold an Annual General Body meeting at least once a year and it shall be conducted in the month of December every year.
- II. A notice of clear 15 days in convening an Annual General Meeting shall be given to the members.
- III. The Secretary can, upon being requested in writing by the Executive Committee or by at least 30 members of the Association, call an extra ordinary General Meeting (EGM) for which at least 7 day's notice along with agenda shall be circulated to all the members.
- IV. 30 members present in person shall form a quorum for any meeting of the General Body. If the meeting is adjourned for want of quorum, the meeting shall again take place after 30 minutes of the adjournment to transact the same business and the members present shall form the quorum.

#### **9. Duties of General Body**

- I. To set guidelines for the Executive Committee so as to achieve the aims and objectives of the Association,
- II. To approve the budget for the following year,
- III. To elect office bearers and members of the Executive Committee, and
- IV. To transact any other business with the permission of the President in Chair.

#### **10. Executive Committee:**

The Executive Committee shall consist of:

- I. One President
- II. One Vice President
- III. One Secretary
- IV. One Joint Secretary
- V. One Treasurer, and
- VI. Four Executive Members ( Including one Staff Co-ordinator)

  
President

  
Secretary

  
Treasurer

**11. Election of the Executive Committee:**

- I. All office bearers and members of the Executive Committee shall be elected from amongst the members.
- II. The Principal of the college shall be the ex-officio President of the Association.

**12. Responsibilities and Duties of the office bearers:**

**President:** The President shall preside over the General Body meetings. The management and promotion of the objectives of the association is the responsibility of the President.

**Vice President:** The Vice President shall act as the President in the absence of the President. He / She shall advise the association regarding management and promotion of the objectives.

**Secretary:**

- I. The Secretary shall be responsible for carrying out all correspondence and the maintenance of the records of the Association.
- II. The Secretary shall attend all the activities as approved by the Executive Committee.
- III. The President, Secretary and the Treasurer shall operate the funds of the Association subject to general approval of the Executive Committee.

**Joint Secretary:** The joint Secretary shall assist the secretary in discharging the functions.

**Treasurer:** Treasurer shall manage all finances of the Association. He will collect all dues and claims on behalf of the Association.

**13. Formation of Alumni Chapter/s outside the State/Country:**

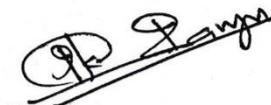
Any group of alumni with a minimum number of 25 members may constitute a new chapter outside the state of Kerala or the country with the prior consent of the General body.

**14. Cessation of Membership:**

A member of the association shall cease to be such a member if he/she resigns from



President



Secretary



Treasurer

his/her membership or is of unsound mind or is convicted for any offence involving moral conduct. A member can be terminated of the membership by the Executive committee for compelling reasons.

**15. Finance and Accounts:**

The Association shall raise funds for pursuing the objectives of the association through:

- I. Membership fee from the members. The rate of membership fee shall be governed by the Bye-Laws of the Association.
- II. Money donated by the members.
- III. Any other source approved by the Executive Committee.

**16. Fees:**

- I. Membership fee, the amount of which shall be discussed and decided each year, is to be paid in order to attain membership into the Association.
- II. The accounts of the Association shall be maintained by the selected active member of the institute's office. This member shall be thoughtfully selected by the Executive Committee.
- III. Withdrawal from the invested funds shall be made only with approval of the Executive Committee to be ratified by the General Body later on.

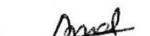
**17. Records of Association:** The following records shall be maintained in the office of the association.

- i. Roll of Membership.
- ii. Minutes of the Executive Committee Meetings.
- iii. Minutes of the General body Meetings.
- iv. Stock register of non-consumable and consumable items.
- v. Cash book- Receipts and vouchers.
- vi. Any other relevant record.

These records shall include details of all sums of money received and the sources thereof, and all the sums of money spent and the purpose. Every member of the

  
President

  
Secretary

  
Treasurer

General body shall have the right of inspection of records of the Association.

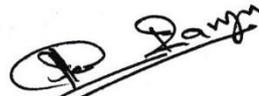
**18. Amendments:**

Any of the provisions of the By-laws may be amended by two-third majority of the members present and voting at the General Body meeting of the Association subject to Section 12 of the Societies Registration Act, 1860.

**19. Dissolution:**In case where the functioning of the Association ceases to exist or is dissolved due to any factor, the assets after setting of all liabilities shall be transferred to any similar type of associations or Government and shall not to be shared or distributed among the members. It shall be subject to the provisions laid down in Sections 13 and 14 of the Societies Registration Act of 1860.



**President**



**Secretary**



**Treasurer**

We, the undersigned state that the above mentioned bye-law is the copy of original bye-law of R. Sankar Memorial SNDP Yogam Alumni Association (Kunniyoramala, Koyilandy Post, Kozhikode – 673305) and also declare that no other association is working with the same objectives and name.

Sl. No.	Name & Address	Position	Signature
1	Dr. ANIL.V MANASA SAROVARAM METHOTTU THAZHAM NELLIKKODE POST KOZHIKODE- 673016	President	
2	RANJU.P.K UNIQUE ERAMALA, ORKATTERY, KOZHIKODE – 673501	Secretary	
3	AMAL SEKHARAN.U.K UNIKKAR KANDIYIL MUTTUNGAL WEST, CHORODE, KOZHIKODE – 673106	Treasurer	

**Witnesses**

1. CHANDINI.P.M, PERUVAYALIL,  
IRINGAL, KOZHIKODE – 673521



2. REMYA. K, ROOSHITH VILLA  
PUTHUPPANAM POST  
MANIYUR, KOZHIKODE- 673105




President



Secretary

  
Treasurer



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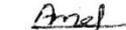
**MEMORANDUM OF ASSOCIATION**

The functioning of the Association is under the provisions of Societies Registration Act of 1860.

- 1. Name** :R. Sankar Memorial SNDP Yogam Arts & Science College Alumni Association
- 2. Office** :R.Sankar Memorial SNDP Yogam Arts & Science College, Koyilandy(Building No. 142 of Division 11, Koyilandy Municipality)

  
President

  
Secretary

  
Treasurer

02.02.2019 Anil. V.

Koyilandy. P.O  
Kozhikode



**3. Address** : R.Sankar Memorial SNDP YogamArts & Science  
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Kunniyoramala, Koyilandy Post,  
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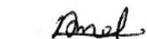
  
**Treasurer**

The names, addresses, occupation and designation of the present members of the governing body of R.Sankar Memorial SNDP Yogam Arts & Science College Alumni Association, to whom the management of the society is entrusted as required under Section 21 of the Societies Registration Act, 1860, are given below.

Sl. No	Name & Address	Position	Occupation
1	Dr. ANIL.V MANASA SAROVARAM METHOTTU THAZHAM NELLIKKODE POST KOZHIKODE- 673016	President	Principal
2	AMAL KRISHNAN.P PANHATT KOLLAM POST KOYILANDY KOZHIKODE – 673307	Vice President	Student
3	RANJU.P.K UNIQUE ERAMALA, ORKATTERY, KOZHIKODE – 673501	Secretary	Bank Employee
4	ABIN.K KAYANIYATH, MEPPAYYUR VIA, CHERUVANNUR POST, MELADI, KOZHIKODE – 673524	Joint Secretary	Marketing Manager

  
President

  
Secretary

  
Treasurer

Sl. No	Name & Address	Position	Occupation
5	AMAL SEKHARAN.U.K UNIKKAR KANDIYIL MUTTUNGAL WEST, CHORODE, KOZHIKODE – 673106	Treasurer	Teacher
6	Dr. SUJESH.C.P SWARALAYAM, 17 <sup>th</sup> MILE, MOODADI POST, KOYILANDY, KOZHIKODE – 673307	Executive Member	Teacher
7	JOSHNA.M JOSHNA NIVAS, KAPPAD,CHEMANCHERI, KOZHIKODE - 673304	Executive Member	Teacher
8	GOKULNADH.V.K VALIYAKANDATHIL THAZHAKUNIYIL, PATHIRAPPATTA, KUNNUMMAL, KOZHIKODE – 673507	Executive Member	Nil
9	ARSHA. R. NAIR MINNARAM, KOLATHUR, NANMANDA, KOZHIKODE – 673315	Executive Member	Student



**President**



**Secretary**



**Treasurer**